

# Registration Information

All participants must sign an Emergency Release Form and pay all fees before attending a program. Questions can be answered by calling 933-6624.

## ONLINE REGISTRATION

Available 24 hours a day at [www.edhcsd.org](http://www.edhcsd.org). Account name and password required. Account approval requires 24 hours to process (*excluding weekends and holidays*).

## WALK-IN REGISTRATION

Accepted at the Administration Office: 1021 Harvard Way, El Dorado Hills. Monday-Friday, 8:00am-5:00pm.

## PHONE-IN REGISTRATION

Call 933-6624 and have your charge card ready. Visa, Mastercard and American Express accepted.



## FAX-IN REGISTRATION

Fax your completed, signed registration to 941-1627. (*Credit card required*)

## MAIL-IN REGISTRATION

Accepted if postmarked five business days prior to class beginning date.

1. Fill out the registration form.
2. Send check, credit card # or money order made payable to El Dorado Hills Community Services District (EDHCS D). No cash please.
3. Send registration form and payment to the EDHCS D, 1021 Harvard Way, El Dorado Hills, CA 95762.

**THINGS TO KNOW:** Registration is on a first come, first serve basis. In case of lack of registrants or instructor unavailability, some classes may be combined or cancelled.

**100% Satisfaction Guaranteed.** If you are not satisfied with a program, call our office for information regarding refunds & credits.

## REFUND POLICY:

- Refunds will be given if an activity or class is cancelled by EDHCS D.
- Refund requests need to be made in writing, by phone, or in person at the EDHCS D Administration Office. **Refund requests must be made at least 3 business days prior to the start of the program or class.**
- **There will be a \$5 processing fee for each and every refund request.**
- Refund checks take approximately 2-3 weeks to process.
- Refunds will not be granted for any excursions/trips or activities that require pre-paid admission, including KydZonE Day Camp field trips.

## Scholarships

Residents requiring financial assistance to participate in District programs may inquire. Contact Marni Francisco-Cady, Recreation Director at (916) 614-3230 or [mfrancis@edhcsd.org](mailto:mfrancis@edhcsd.org).

## The El Dorado Hills CSD will be closed on the following Holidays:

New Year's Day - 1/1  
Martin Luther King Jr. Day 1/21  
President's Day - 2/18  
Memorial Day - 5/28

# Registration & More . . .

## El Dorado Hills Community Services District

### PHONE NUMBERS:

Recreation Office: 933-6624,  
Fax: 941-1627

Parks Department: 614-3231,  
Fax: 933-5341

KydZonE Day Camp: 614-3225

Teen Center: 643-4367

Senior Center: 358-3575

**THE DISTRICT OFFICE** is located in the brown temporary building 1021 Harvard Way, El Dorado Hills, CA 95762  
Open: Mon-Fri, 8am-5pm

### RECREATION DEPARTMENT

Marni Francisco-Cady, *Recreation Director*  
[mfrancis@edhcsd.org](mailto:mfrancis@edhcsd.org)

Janet Kenneweg, *Recreation Supervisor*  
[jkenneweg@edhcsd.org](mailto:jkenneweg@edhcsd.org)

Whitney Kahn, *Recreation Supervisor*  
[wkahn@edhcsd.org](mailto:wkahn@edhcsd.org)

Michael Cottrell, *Recreation Supervisor*  
[mcottrell@edhcsd.org](mailto:mcottrell@edhcsd.org)

Frank Sianez, *Recreation Supervisor*  
[fsianez@edhcsd.org](mailto:fsianez@edhcsd.org)

Teri Gotro, *Recreation Supervisor*  
[tgotro@edhcsd.org](mailto:tgotro@edhcsd.org)

Angela Johnson-Peredo, *Admin. Assistant*  
[ajohnson@edhcsd.org](mailto:ajohnson@edhcsd.org)

## CSD Board

### BOARD OF DIRECTORS

Larry Brilliant, Justin Masters,  
Tony Rogozinski, David Trapani &  
Bill Vandegrift

### CSD GENERAL MANAGER

Wayne Lowery

*The El Dorado Hills CSD Board of Directors meets the second Thursday of each month at 7pm in the Pavilion. Requests to place an item on the agenda must be received by noon on the Wednesday one-week prior to the meeting. Regular meeting agendas are posted at [www.edhcsd.org](http://www.edhcsd.org) 72 hours prior to the meeting. Special Board meetings are scheduled as the need arises with agendas posted 24 hours prior to the meeting.*