



Board of Directors Regular Meeting Agenda¹

Thursday, May 10, 2012

6:00 pm Closed Session

Pavilion Meeting Room
1021 Harvard Way
El Dorado Hills, CA
95762
916/933-6624 or
www.edhcsd.org

Estab: May 21, 1962

Tony Rogozinski, President

Wm. F. Vandegrift, Vice President
Guy Gertsch, Director

Wayne Lowery, Director
Noelle Mattock, Director

Mission Statement

"Enhance the quality of life for El Dorado Hills Residents through innovative, responsible leadership and by providing superior services and facilities."

6:00 pm Closed Session

Closed session pursuant to California Government Code §54956.9(b), to meet with legal counsel regarding potential litigation: One Case.

Closed session under California Government Code §54957, regarding the appointment or employment of one employee: Interim General Manager.

7:00 pm Call to Order²

- Roll Call
- Pledge of Allegiance
- Moment of Silence to honor those Americans serving in the Military
- Adoption of Agenda³
- President's report on Closed Session Board actions

¹ **Public Records Available:** Any writing that is a public record and is distributed to all or a majority of the Board of Directors is available for immediate public inspection in the District Office, 1021 Harvard Way, El Dorado Hills. Public records distributed during the meeting shall be made available to review at the meeting. For purposes of the Brown Act §54954.2(a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

² **Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak and return to the Board Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

³ **Adoption of Agenda:** This agenda may be amended up to 72 hours (7:00 p.m. Sunday) prior to the meeting being held. An AGENDA in FINAL FORM is located in the kiosk in front of the District Office as well as each of the El Dorado Hills Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.edhcsd.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. For anyone having difficulty hearing, listening assistance headphones are available from the Board clerk.

Board of Directors Comments & Future Agenda Items

- Future Agenda Items
- Director Vandegrift requesting the Board approve \$2,000 from account 01-5200-7000 (staff training) to attend a Chamber of Commerce Urban to Rural Connection event in Santa Fe, New Mexico, July 12-15, 2012.

Presentations & Announcements

1. Recycle Bank and Waste Connections Annual Presentation

Community Comment⁴

Review of Written Communications

None

Consent Calendar⁵

Receive & file:

2. 2012 Calendar of Meetings and Events
3. Budget Calendar for Fiscal Year 2012-2013. (S. Shannon)
4. Financial Reports, March 31, 2012. (S. Shannon)
5. Treasury Report, March 31, 2012. (S. Shannon)
6. LAFCO Budget (S. Kukkola)
7. Status Update on 50th Anniversary (verbal report). (M. Cottrell)

Approve:

8. Minutes of April 12 and 17, 2012 Board of Directors meetings. (S. Kukkola)
9. DRC recommending the appoint Robert Eynck to the Design Review Committee. (S. Kukkola)

⁴ **Community Comments:** *At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board, provided that NO action may be taken on items not on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of 20 minutes.*

⁵ **Consent Calendar:** *All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item. Members of the audience who wish to address any item on the Consent Calendar should do so before Board action is taken.*

10. Franchise Committee (Mattock/Lowery) recommending approval of Waste Connections Annual Rate Adjustment. *(S. Kukkola)*
11. Resolution 2012-13 of the El Dorado Hills Community Services District Declaring an Election be held in its Jurisdiction Consolidation with other Districts Requesting Election Services. *(S. Kukkola)*
12. Administration and Finance Committee (Rogozinski/Vandegrift) recommending approval of revision to Policy Number 2350.90 Off-Duty/Outside Employment. *(R. Ramirez)*
13. Administration and Finance Committee (Rogozinski/Vandegrift) recommending approval an increase the District's contribution to the Veteran's Memorial Project at Promontory Community Park by \$2,300. *(M. Reimer)*
14. Administration and Finance Committee (Rogozinski/Vandegrift) recommending approval of revision to financial processes and reporting in Policy Numbers 3080.10, 3100.50, 3260, and 3360. *(S. Shannon)*
15. Resolution 2012-14 Recognizing May as Older American's Month. *(S. Kukkola)*

General Business

16. Receive and File Strength, Weaknesses, Opportunities and Threats (SWOT) Analysis. *(R. Ramirez)*
17. Administration and Finance Committee (Rogozinski/Vandegrift) recommending approval of the Park Reservation and Facility Rental policies. *(T. Gotro)*
18. Administration and Finance Committee (Rogozinski/Vandegrift) recommending approval of the Strategic Technology Initiative. *(T. Gotro)*
19. Administration and Finance Committee (Rogozinski/Vandegrift) recommending the Board review Preliminary General Fund, Capital, and CC&R budgets for 2012-13 and schedule June 14, 2012 to adopt the final FY 2012-2013 budgets with recommended changes. *(S. Shannon)*
20. Administration Finance Committee (Rogozinski/Vandegrift) Recommending the Board Adopt Resolution No. 2012-15 Accepting, Filing and Approving Preliminary Engineer's Report for Budgets and Assessments for the Landscaping and Lighting Assessment Districts for Fiscal Year 2012-13 and set a Public Hearing for June 14, 2012. *(S. Shannon)*
 - A. Approve Resolution for the Preliminary Engineer's Report in order to declare the District's intention to levy Fiscal Year 2012-13 annual assessments.
 - B. Schedule a Public Hearing, on June 14, 2012, at 7:00 p.m., to approve budgets and

assessment rates for the Landscaping and Lighting Assessment Districts for Fiscal Year 2012-13.

21. Approve Bylaws and Articles of Incorporation for the EDHCSD 501c3 and receive next steps in the process for formation of a non-profit organization. *(S. Kukkola)*
22. Resolution 2012-09 modification to Policy No. 4030 Remuneration and Reimbursement. *(R. Ramirez)*
23. Review items pulled from Consent Calendar for action. *(President Rogozinski)*

General Manager Comments

24. Status of General Manager Recruitment.
25. Appointment of Interim General Manager.

Adjournment

The next regularly scheduled meeting of the El Dorado Hills Community Services District Board of Directors is June 14, 2012 at 1021 Harvard Way, El Dorado Hills, California.

This agenda and packet items are available online at the EDHCSD website:
http://www.edhcsd.org/board_of_directors.html

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916/933-6624 or mail@edhcsd.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.