

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**September 9, 2010**

**MINUTES**

**Closed Session**

President Noelle Mattock brought the meeting to order on Thursday, September 9, 2010 at 6:30 p.m. Directors Justin Masters, Tony Rogozinski and Billy Vandegrift were in attendance. Director Guy Gertsch was absent. Human Resources Manager Tracey Lynn Lowry was present for the first item of the closed session. Also present was Interim General Manager Sandi Kukkola for the second item of the closed session. President Mattock announced that the board was entering closed session and asked if there were public comments on closed session items. Hearing none, Mattock closed the public session and the board entered closed session.

Closed session under California Government Code §54957, regarding the appointment or employment of an employee: General Manager.

Closed session under California Government Code §54956.8, conference with District's real estate negotiator prior to the purchase, sale, or lease of real property in Lake Forest Park.

**Call to Order**

President Noelle Mattock brought the regular meeting to order on Thursday, September 9, 2010 at 7:08 p.m. She announced the board had just completed closed session. Directors Justin Masters, Tony Rogozinski and Bill Vandegrift were in attendance. Director Guy Gertsch was late (arrived 7:14 pm) Also present were Administrative Assistant Charlene Ambrose, Interim General Manager Sandi Kukkola, and Interim Director of Finance Sherry Shannon. Also present was Parks Supervisor Dave Luckscheider. Also present were 2 staff members and approximately 7 members of the public.

**Adoption of Agenda**

**Motion No. 1. Director Gertsch moved and Director Rogozinski seconded the motion to approve the agenda. Motion carried 5-0-0.**

**Presentations & Announcements**

**President report out of closed session Board action.**

President Noelle Mattock reported that the board received an update from staff and the board provided direction to staff.

**Community Comments**

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President Mattock welcomed community comment as follows.

- a. John Everett responded to the letter he received from Wayne Lowery regarding Wild Oaks Park L & L #14.

President Mattock requested this item be discussed at a future Administration and Finance Committee.

- b. Holly Morrison of El Dorado Dog Owners Guild (EDDOG) provided an update on events and fundraising efforts. She also requested a sign noting a Dog Park is coming soon in the El Dorado Hills Community Park.

President Mattock replied that the Parks and Planning committee will meet to review the request.

The board asked that staff consider installing a sign that identifies the area is set aside for a dog park in the future "Dog Park Coming Soon"

### **Written Communications**

1. Wayne Lowery, EDHCSD General Manager, letter dated August 26, 2010: Response to written questions received from John Everett, August 13, 2010.
2. Doug Yoakam, Legislative Director, First Senate District, California State Senate, Letter Dated August 30, 2010: Senator Cox Passing.

### **Consent Calendar**

**Motion No. 2. Director Rogozinski moved and Director Gertsch seconded the motion to approve the consent calendar as follows:**

***Receive & File:* 3) September/October 2010 Calendar of District Events and Activities; 4) Report on Fiscal Year 2010-11 Capital Projects; *Approve:* 5) Minutes of August 12, 2010 Board of Directors meetings; 6) Cash Disbursements through August 31, 2010; 7) Upcoming board member meetings and/or reports of recent board committees including upcoming schedule of meetings and training programs; 8) Approve General Manager's request for leave of absence through September 30, 2010 and appoint Sandi Kukkola as Interim General Manager effective September 1, 2010 through start date of the new General Manager; 9) Ratification of General Manager's action to lay off Project Manager effective August 26, 2010. Motion carried 5-0-0.**

### **General Business**

**10. Adopt revised General Fund budget for fiscal year 2011 to accommodate the unanticipated drop in property tax assessed values for El Dorado Hills.**

President Noelle Mattock introduced Interim Finance Director Sherry Shannon and thanked her for helping her obtain the budget figures and to gain an overall understanding. Shannon reported on the unanticipated drop in property tax assessed values for El Dorado Hills. Board and department heads have met and included their recommendations to adjust the budget. Provided are breakdowns of which changes are one-time savings versus sustainable cuts. President Mattock reviewed options and gave background to Senior Center options. She gave figures of total additional net reductions of \$66,668, with new proposed expenditures by staff of \$58,000. After questions on the necessity of scanning project by Directors Vandegrift and Masters, Mattock called for a motion.

**Motion No. 3. Director Vandegrift moved and Director Gertsch seconded the motion to Adopt revised General Fund budget for fiscal year 2011 to accommodate the unanticipated drop in property tax assessed values for El Dorado Hills. Motion carried 5-0-0.**

**11. Review capital project maintenance costs and direct staff on whether or not to move forward with the projects.**

Interim Finance Director Sherry Shannon relayed that Parks Director Kent Oakley brought to the Parks and Planning committee the operations and maintenance costs related to the projects slated for fiscal year 2011. Parks and Planning requested that the information be brought to the entire Board for direction on whether or not to move forward on the projects. Director Gertsch gave background that the Administration and Finance Committee requested a re-review of the projects slated and re-confirmation on going forward with projects and their anticipated maintenance costs. Director Rogozinski said he is okay with not going forward with the Oak Knoll pool demolition and the renovation of the club house due to the unpredictability of tax revenues. Kukkola encouraged moving forward with filling in the pool because it is a liability. Director Rogozinski asked for workshops to get an understanding of the pulse from the community for the Ridgeview Park and the Windsor Point Park projects prior to having a feasibility study performed. Director Vandegrift said he concurs with Director Rogozinski on his views. Rogozinski further stated to Holly Morrison that clarification is needed on construction and maintenance costs of the dog park going forward. Director Vandegrift commented that before moving forward with all these expenditures take into consideration comments made earlier in the meeting by resident John Everett. Mattock stated reserves are in place. Director Gertsch asked whether outdoor lighting at Oak Knoll Park could be added to lighten up the area but not to move forward with renovation. Vandegrift suggested going out to visit the facility Director Rogozinski asked Parks Supervisor Dave Luckscheider's opinion on lighting improvements at Oak Knoll Park. Kukkola then said surveillance bids were tabled last year in the cost saving cuts. She suggested the Park and Planning Committee review this. President Mattock stated she agrees with all the suggestions by Director Rogozinski. Directors Gertsch, Masters and Vandegrift are all in agreement.

**Motion No. 4. Director Rogozinski moved and Director Masters seconded the motion to approve the following:**

- Windsor Point – hold a community workshop, keep money in budget
- EDH Community Park Dog Park – clarify construction and maintenance costs, keep \$50,000 in the budget
- Oak Knoll Village Park – a. investigate lighting options, primarily in the parking lot, b. fill in the pool but postpone renovation
- Ridgeview Park Improvements – postpone, hold a community workshop, keep money in budget

**Motion carried 5-0-0.**

**12. Reschedule November Regular Board of Directors Meeting to avoid conflict with Veteran's Day Holiday.**

Interim General Manager Sandi Kukkola relayed that Veteran's Day Holiday falls on the second Thursday of the month of November. Everyone agreed Thursday, November 18, 2010 will be the date for the November Regular Board Meeting.

**General Manager Comments**

- Would like to set a Special Board Meeting for CAB Roof options with a consultant. She will email the background and meeting date options to the Directors.
- Teen Center has experienced break-ins 3 times this week. Investigations are underway.
- Cell Tower that was proposed for Lake Forest Park looks promising that it can be put on the EID site.
- Lake Forest Park Project is moving along nicely.
- Use my personal cell phone to best reach me.

**Board of Director Comments**

Director Rogozinski – Thanked all staff for putting together a good board package and to the board members for planning ahead with staff getting questions answered so that the board meeting was short and succinct.

**Adjournment**

President Mattock adjourned the meeting at 8:33 pm.

APPROVED: Noelle C. Mattock DATE: 10/22/10  
Noelle C. Mattock, President  
EDHCSD Board of Directors

ATTEST: Sandi Kukkola DATE: 10/22/10  
Sandi Kukkola, Interim General Manager  
Secretary to the Board of Directors