

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

April 10, 2008

MINUTES

On Thursday, April 10, 2008 at 6:00 p.m., President Bill Vandegrift and Director Tony Rogozinski met at 5190 Golden Foothill Parkway, El Dorado Hills, to tour an office building site proposed as potential lease or purchase space for the District. Also present were Director of Finance Allison Hamaker, Assistant General Manager Sandi Kukkola and General Manager Wayne Lowery.

CALL TO ORDER

President Bill Vandegrift brought the regular meeting to order at 7:00 p.m. in the Pavilion, 1021 Harvard Way, El Dorado Hills. Directors Larry Brilliant, Justin Masters and Tony Rogozinski were in attendance. Director David Trapani was absent. Also present were Assistant General Manager Sandi Kukkola, General Manager Wayne Lowery, Recreation Director Marni Francisco-Cady, Director of Finance Allison Hamaker, former Acting Director of Finance Randy Graham, and Executive Assistant Charlene Ambrose. Also present were approximately 9 members of the public.

President Vandegrift stated that the Board did not hold closed session for lack of a quorum but closed session discussion would resume at the end of the meeting.

ADOPTION OF AGENDA

Motion No. 1. Director Masters moved and Director Rogozinski seconded the motion to approve the agenda. Motion carried 4-0-1 (Trapani absent).

PRESENTATIONS & ANNOUNCEMENTS

A. President's report on Closed Session Board actions.

President Vandegrift reported that the board will continue discussion of closed session items at the end of this meeting.

B. Recognize employee Manny Lopez, Maintenance Worker, for five years of service.

General Manager Wayne Lowery relayed that Manny was unable to be present at this meeting and that Director of Parks Kent Oakley plan to present Manny with a five year service pin and a

certificate of achievement plaque on behalf of the District at the April 23rd Employee Recognition Brunch.

C. Brian Jensen, Government Affairs Director, Pacific Gas & Electric Company: Proposal to develop energy efficiency and sustainable opportunities with District.

Lowery advised that Brian Jensen held a meeting with staff two weeks ago and he invited Brian back to present the board with two informational proposals to take advantage of opportunities to be more efficient and save money on energy at the same time. He mentioned that one of the five District core values is sustainability. Mr. Jensen also introduced Jim Doolittle of Motherlode Energy Watch Partnership who briefly discussed two no cost no obligation proposals for energy audits and recommendations. Mr. Jensen then gave a presentation on Climate Smart Program.

Board comments were as follows:

Director Brilliant stated that the Board's Utility Committee has reviewed lots of opportunities such as solar but would like to initially invest in the District's own facilities then possibly consider investing in the Climate Smart Fund.

Director Masters stated he has a personal interest in energy conservation. Lowery reminded the board members that Climate Smart was not on the agenda for action tonight, rather this was just to initiate the thinking process and consider a resolution endorsing PG&E's program that is on the consent calendar.

D. Marni Francisco-Cady, Director of Recreation: District Youth Development Safety Standards.

Lowery advised that Marni Francisco-Cady spoke at the recent Vision Coalition Town Hall regarding Teen Drinking and he invited her to make her comments to the Board regarding the District's Youth Development Safety Standards. She reviewed the processes in place to ensure the children are in a safe and secure environment at all times when attending any District classes, events, or functions.

President Vandegrift applauded the measures taken by staff and thanked her personally.

COMMUNITY COMMENT

1. Peggie Ryan-Lanigan, Serrano resident, EDH residents need and want signage (marquee) for communication and asked that CSD consider sensitivity regarding light brightness.
2. Mike Flynn, President, EDH Soccer Club, provided comments regarding written communication #4.

REVIEW OF WRITTEN COMMUNICATION

1. Kathy McKim, AT&T External Affairs Vice President, letter dated January 22, 2008: Notification of plans to offer television services to El Dorado Hills residents.
2. Tara Mccann-Mook, Park View Heights Village, email dated March 3, 2008: Appreciation for EDHCSD Board action on Mather Air Cargo Hub expansion proposal.
3. Susan L. Farris, District Manager, El Dorado Disposal Services, letter dated March 24, 2008: Request for a 3.3% consumer price index (CPI) adjustment to hauling rates.
4. Wayne Lowery, EDHCSD General Manager, letter dated April 4, 2008: Addressing youth sports needs to El Dorado Hills Soccer Club.

COMMUNITY SERVICES DISTRICT CALENDAR

5. April - May 2008 Calendar of District Events and Activities.

General Manager Lowery reviewed highlights on the two months represented on the calendar.

CONSENT CALENDAR

Director Brilliant requested that item 16) Approve contract for Bertelsen Park Phase II parking lot and basketball court renovation, be pulled for discussion.

Motion No. 2. **Director Masters moved and Director Rogozinski seconded the motion to approve all but item 16 on the consent calendar items as follows:**

6) March 2008 Parks Department Report; 7) March 2008 “The Rec-Check” Recreation Department Report; 8) March 2008 Communications Report Update; 9) El Dorado Disposal Service (Waste Connections) Annual Delinquency Report; 10) General Manager’s Third Quarter FY 2007-08 Strategic Plan Balanced Scorecard update; 11) Approve the minutes of March 13 & 24, 2008 meetings; 12) Approve Cash Disbursements through March 31, 2008; 13) Approve February 2008 Finance Report; 14) Approve District Investment Policy No. 3350 update; 15) Approve upcoming board member meetings and/or reports of recent board committees including upcoming schedule of meetings and training programs; 17) Approve notice of completion for Parks maintenance building, 2nd floor tenant improvements renovation project; 18) Approve Resolution No. 2008-05 Endorsing the Mother Lode Energy Watch Partnership, a PG&E (Pacific Gas & Electric Company) Energy Efficiency Partnership, and Authorizing the Use of the El Dorado Hills Community Services District Logo to Market the Program; 19) Reappoint Myrlys Stockdale and appoint Barbara Lux as the District’s representatives to the El Dorado Hills Community Vision, Inc. Board of Directors; 20) C&R Citizen Advisory Committee and the Board’s CC&R Committee (Vandegrift/Masters) recommending board approve third and final notice for non compliance: John

**Lewellen, 2991 Latham Lane, Governors Village, Unit 1, Lot 17:
APN: 125-022-71 for failure to maintain the front yard and fence;**

Motion carried 4-0-1 (Trapani absent).

GENERAL BUSINESS

21. Receive and file Third Quarter FY 2007-08 Balanced Scorecard Report.

Lowery went over the El Dorado Hills CSD Balanced Scorecard 2007-2008 update of Q3-08 items that were either in the caution or objective-not-met stages. He gave updates on each of those aforementioned objectives in the Customer, Internal Process and Learning and Growth categories.

As this was a receive and file business item, no action needs to be taken.

**22. Administration & Finance Committee recommending approval of Policy 3150
Authorization to Procure, Authorize and Execute Changes to Awarded Construction
Contracts. (Continued Feb. 13, No. 26; R. Graham)**

Lowery asked Assistant General Manager Sandi Kukkola to review the item. She stated that changes were requested by the board to tighten up this policy during their review of policies in February.

Motion No. 3. Director Rogozinski moved and Director Brilliant seconded the motion to approve Policy 3150 Authorization to Procure, Authorize and Execute Changes to Awarded Construction Contracts. Motion carried 4-0-1 (Trapani absent).

23. Review items pulled from Consent Calendar for action.

16) Approve contract for Bertelsen Park Phase II parking lot and basketball court renovation.

Director Brilliant pulled this item to inquire about the total cost of this park renovation and asked from which funding sources the cost was derived. Knowing the Director of Parks and the Director of Planning were not present to answer, he asked Lowery that this information be supplied at a later date. Director Masters revealed his concerns on the location of the basketball court in the construction plans in the back of the park. He asked why the board was not informed of this change. He further stated that this happened at Promontory Park without board knowledge.

President Vandegrift admonished board members to contact staff to resolve questions prior to the board meetings. Director Rogozinski concurred that the directors should do their homework in advance of the board meetings.

This item will be continued to a Special Meeting scheduled for April 15, 2008.

GENERAL MANAGER REPORT

New logo rollout is imminent. He relayed that Assistant General Manager Sandi Kukkola as well as consultant Jan Wilcox of The Next Step are available for questions or comments.

BOARD OF DIRECTORS COMMENTS AND FUTURE AGENDA ITEMS

1. Director Brilliant – Requested that cash flow charts be provided to directors; Kukkola will talk to New Director of Finance Allison Hamaker.
2. Director Brilliant – Would like to have the Board’s Solid Waste Committee re-named to something broader such as Franchise Committee.
3. Director Masters – Asked the purpose of the Investment Policy Update. Staff reported that it was reviewed because of new legislation.

ADJOURNMENT

President Vandegrift adjourned the General Session meeting at approximately 9:28 pm.

President Vandegrift announced that the board was returning to closed session and asked if there were public comments on closed session items. Hearing none, Vandegrift closed the public session and the board entered closed session.

CLOSED SESSION

- A. **Closed session under California Government Code §54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in the El Dorado Hills Business Park at 5190 Golden Foothill Parkway.**
- B. **CC&R Compliance staff recommending filing complaint with El Dorado County Court against Iris and Edward Capriola for Non-compliance.**

Upon returning from closed session to the open meeting, President Vandegrift reported that direction was given to staff.

President Vandegrift adjourned the meeting at approximately 9:55 pm.

APPROVED: _____ **DATE:** _____
Wm. F. Vandegrift, President
EDHCSD Board of Directors

ATTEST: _____ **DATE:** _____
Wayne A. Lowery, General Manager
Secretary to the Board of Directors