

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

March 13, 2008

MINUTES

CLOSED SESSION

Vice President Tony Rogozinski brought the regular meeting to order on Thursday, March 13, 2008 at 6:30 p.m. Directors Larry Brilliant, Justin Masters, were in attendance. President Bill Vandegrift and David Trapani were absent. Also present were Planning Director Dianna Hillyer, Assistant General Manager Sandi Kukkola and General Manager Wayne Lowery.

Vice President Rogozinski announced that the board was entering closed session and asked if there were public comments on closed session items. Hearing none, Rogozinski closed the public session and the board entered closed session.

- A. Closed session under California Government Code §54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in Serrano Village J.**

CALL TO ORDER

Vice President Rogozinski reopened the meeting at 7:00 p.m., announcing that the Board had just completed closed session discussion. Staff present were Executive Assistant Charlene Ambrose, Director of Recreation Marni Francisco-Cady, Interim Director of Finance Randy Graham, Assistant General Manager Sandi Kukkola, General Manager Wayne Lowery, Director of Planning Dianna Hillyer and Director of Parks Kent Oakley. Also present were approximately 4 other staff members and 36 members of the public.

ADOPTION OF AGENDA

- Motion No. 1. Director Masters moved and Director Brilliant seconded the motion to approve the agenda. Motion carried 3-0-2 (Trapani & Vandegrift absent).**

PRESENTATIONS & ANNOUNCEMENTS

- A. President's report on Closed Session Board actions.**

Vice President Rogozinski reported that direction was given to staff to proceed on the closed session item.

- B. Recognize employees (a) Cindy Diez, CC&R Compliance Officer, for five years of service and (b) Matt Hixon, Recreation Leader, for initiative and exemplary service to District.**

Assistant General Manager Sandi Kukkola made the presentation to Cindy Diez on behalf of the District. She was given a five-year pin and a plaque and commended for her tenacity in her dealings with the public on difficult CC&R enforcement issues.

Recreation Director Marni Francisco-Cady made the presentation to Matt Hixon on behalf of the District. He was given a plaque and commended for his above and beyond performance in delivering Recreation Guides to 149 businesses and homes totaling over 2400 guides.

C. Recognize volunteers (a) Shad Rasmussen for the construction and installation of the Fairchild Park Sign as part of his Eagle Scout Project and (b) Laura Stewart for the purchase, installation and staking of 13 trees in the Community Park as part of a Girl Scout Gold Award Project.

Parks Director Kent Oakley asked Parks Supervisor Dave Luckscheider to make the presentations on behalf of the District. Dave oversees most of the volunteer projects for the Parks Department. Shad Rasmussen was not present but the plaque will be arranged to be given to him. Laura Stewart was present and was given a plaque for her wonderful communication, coordination and follow-up on the project.

COMMUNITY COMMENT

1. Moni Gilmore gave personal opinion on two rumors about the Senior Center. She stated Janet Kenneweg is over-qualified and the recreation activities could be run by a couple of part-time seniors volunteering or paid at a much lower salary. Highly qualified staff running the senior day care program will soon be coming on board.
2. Yvonne Griffin recommends staying with what is working with CSD Staff Janet Kenneweg at Senior Center.
3. Ursula Smith commended Janet Kenneweg and CSD leadership at Senior Center.
4. Betty Engelhardt said CSD and Janet Kenneweg are doing a fantastic job with the Seniors and hope it doesn't change at the Senior Center.
5. Katie Midkiff would like to keep the Senior Center and Janet Kenneweg as it is.

General Manager Wayne Lowery gave background and history of the Senior Center operations since June 30, 2006 when CSD and Janet Kenneweg began operating the Recreation programs at the Senior Center at 990 Lassen Lane as opposed to having them at the Community Activities Building in Community Park.

Board comments were as follows:

Director Masters inquired as to a solid start date for the County Day Care. He also asked whether a contract was still lacking between El Dorado County and the CSD for operations of the Senior Center.

Director Rogozinski gave staff direction to have discussions with the Board of Supervisors and Doug Nowka. He said harmony is necessary and he would like to see the CSD continue to

provide the support they have been providing at the Senior Center and further he consistently has heard good comments on Janet Kenneweg's work at the Senior Center. Rogozinski also commended Recreation Director Marni Francisco-Cady for the excellent services rendered from the CSD Recreation Department in all age groups.

Director Brilliant advised staff and the Recreation Committee (Rogozinski/Vandegrift) to work out the details with the County within sixty days.

Seventeen members of the public in attendance stood up to support CSD and Janet Kenneweg's continuing involvement in the Senior Center

REVIEW OF WRITTEN COMMUNICATION

1. Connie Calou, letter dated January 12, 2008: Appreciation for recognition of Mad Hatters organization's community service successes.
2. Heather Howell, Letter dated January 16, 2008: Appreciation for sidewalk improvements at Weisberg Park.
3. Beth Lytton, letter dated February 11, 2008: Concern with rumors of changes to the Senior Center recreation program services.
4. EDH Seniors for Partnership with the CSD, letter dated February 27, 2008: Support for EDHCSD services in the El Dorado County Senior Center.

COMMUNITY SERVICES DISTRICT CALENDAR

5. March - April 2008 Calendar of District Events and Activities.

General Manager Lowery reviewed highlights on the two months represented on the calendar.

CONSENT CALENDAR

Motion No. 2. Director Brilliant moved and Director Rogozinski seconded the motion to approve the consent calendar items as follows:

6) February 2008 Parks Department Report; 7) February 2008 "The Rec-Check" Recreation Department Report; 8) February 2008 Recreation Participation Report; 9) February 2008 Communications Report Update; 10) 2007 Fourth Quarter Solid Waste Diversion Report; 11) Approve the minutes of January 2, 10, 15 and February 13, 2008 meetings; 12) Approve Cash Disbursements through February 29, 2008; 13) Approve January 2008 Finance Report; 14) Approve contribution of \$1,000 to the El Dorado Hills Community Vision, Inc. Deputy Jeff Mitchell Field Fund from CSD Fund Account No. 17; 15) Administration & Finance Committee (Brilliant/Vandegrift) recommending approval of draft Policy No. 3202 - Bad Debt Write-Off Criteria and Procedures; 16) Approve upcoming board member meetings and/or reports of recent board

committees including upcoming schedule of meetings and training programs; 17) Approve Resolution No. 2008-03 Proclaiming Earth Day in El Dorado Hills; 18) Accept four Grant of Easements for Public Multi-Use Trails in the Promontory Specific Plan Area and authorize General Manager to sign Certificate(s) of Acceptance. (Continued from February 13, 2008, Agenda Item No. 25; 19) Parks & Planning Committee (Rogozinski/Trapani) recommending amendment to the Promontory Park, Phase I contract with Hemmington Landscape Inc. to reduce the Warranty Maintenance Bond amount; 20) Administration and Finance Committee (Vandegrift/Brilliant) recommending amending Policy No. 5030.10 Board Meeting Conduct to be consistent with Policy No. 5070.11 Rules of Order for Board and Committee Meetings; 21) C&R Citizen Advisory Committee and the Board's CC&R Committee (Vandegrift/Masters) recommending board approve third and final notice for non compliance: a. Harvey Clark, 901 Shasta Circle, Park Village Unit 2, for failure to store inoperable vehicles per CC&Rs, and b. John Rice, 3042 Richardson Circle, Governors Village, Unit 3, for failure to store boat per CC&Rs;

Motion carried 3-0-2 (Trapani & Vandegrift absent).

GENERAL BUSINESS

22. Approve Resolution No. 2008-04 Approving the Preliminary Engineer's Report Declaring Its Intention to Levy FY 2008-2009 Assessment in North Peninsula Parks Landscape and Lighting Assessment District #36 and Notice of Public Hearings , in Accordance with the California Streets and Highways Code §22624.

Planning Director Dianna Hillyer gave the background in that December 2007 the Board adopted a resolution to order the preliminary Engineers Report. The next step is to initiate formation of a new Landscaping and Lighting Assessment District for North Peninsula Parks. This is comprised of Windsor Point Neighborhood Park and Lake Forest Village Park, incorporating the two new parks to be constructed. The LLAD will provide funding for the maintenance and operation of the two parks that will be improved in 2009/2010.

She asked the Board to adopt the resolution and authorize scheduling of a Public Hearing for May 8, 2008.

Director Masters asked for the specific geographic location of the two zones within the new LLAD. Hillyer also went over the maximum tax levy amounts.

Community Comment was as follows:

1. Ralph Caravoca, Marina Woods, questioned the levy assessment on the West side of Francisco when others can use the parks.

2. Paul Raveling, Waterford, thanked the CSD for planning two new parks and for having Dianna Hillyer watching over the process. He also supports forming LLAD.

Motion No. 3. Director Masters moved and Director Brilliant seconded the motion to adopt Resolution No. 2008-04 Approving the Preliminary Engineer's Report Declaring Its Intention to Levy FY 2008-2009 Assessment in North Peninsula Parks Landscape & Lighting Assessment District #36 and Notice of Public Hearing, in Accordance with the Streets and Highways Code Section 22624. Motion carried 3-0-2 (Trapani & Vandegrift absent).

23. Approve agreement with SCI, Inc. for engineering analysis to create a district-wide landscaping and lighting assessment district for park maintenance and operation funding.

Planning Director Dianna Hillyer reviewed the current scenario that some parks in the CSD are maintained by the General Fund, some are maintained through LLADs and some by a combination of both revenue sources. The CSD is suggesting the SCI Consulting Group review the current parks maintenance mechanisms and prepare a revenue enhancement analysis for the Board. She recommends that the Board approve the proposal and suggested a workshop in June with the Board Members and SCI staff to review it.

Director comments pertaining to dual payments, possible access being granted to private parks, how upkeep and maintenance costs would be paid and by whom, and shared maintenance agreements with schools for fields were received from Director Masters and answered by Hillyer and Jeanette Hynson of SCI Consulting Group. Some of his questions were not able to be answered at this point; an analysis will yield the information.

Director Rogozinski stated that good questions were raised and this is a good start.

Motion No. 4. Director Brilliant moved and Director Rogozinski seconded the motion to approve an agreement with SCI, Inc. for an engineering analysis to create a district-wide landscaping and lighting assessment district for park maintenance and operation funding. Motion carried 3-0-2 (Trapani & Vandegrift absent).

24. Review items pulled from Consent Calendar for action.

No items were pulled from Consent Calendar.

GENERAL MANAGER REPORT

1. A fire safety demo was conducted at Wild Oaks Park with participation by CDF, Jackson elementary school and EDH Fire Dept.
2. An update was given on Employee Focus groups following the Employee Survey.
3. Marni Francisco-Cady and Kent Oakley recently met with TAZ Swim Team Officials regarding turf at the pool and TAZ does not want to see a turf expansion.

4. An update was given on Deputy Jeff Mitchell Field meetings and progress to date.

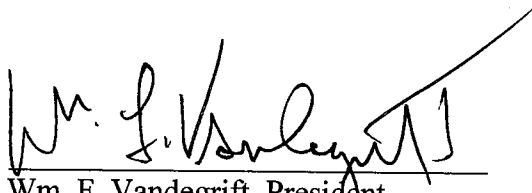
BOARD OF DIRECTORS COMMENTS AND FUTURE AGENDA ITEMS

1. Dir. Masters – questioned drainage issue at Allen Lindsey Park.

ADJOURNMENT

Vice President Rogozinski adjourned the meeting at approximately 8:55 pm.

APPROVED:

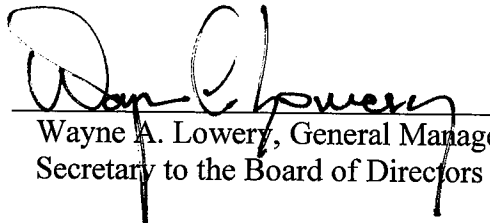


Wm. F. Vandegrift, President
EDHCSD Board of Directors

DATE:

4-10-08

ATTEST:



Wayne A. Lowery, General Manager
Secretary to the Board of Directors

DATE:

4-11-08