



May 21, 1962

Wm. F. Vandegrift, President

Larry Brilliant, Director
Tony Rogozinski, Vice President

Justin Masters, Director
David Trapani, Director

Board of Directors Regular Meeting

Thursday, March 13, 2008
6:30 pm & 7:00 pm

1021 Harvard Way
El Dorado Hills, CA 95762
916/933-6624 or www.edhcsd.org

Agenda¹

6:30 pm Closed Session²

- A. Closed session under California Government Code §54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in Serrano Village J.

7:00 pm Call to Order

- Pledge of Allegiance
- Roll Call
- Adoption of Agenda³

¹ **Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak and return to the Board Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

² **Closed Sessions** may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the board prior to closing the meeting.

³ **Adoption of Agenda:** This agenda may be amended up to 72 hours (7:00 p.m. Monday) prior to the meeting being held. An AGENDA in FINAL FORM is located in the kiosk in front of the District Office as well as each of the El Dorado Hills Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.edhcsd.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. For anyone having difficulty hearing, listening assistance headphones are available from the Board clerk.

Presentations & Announcements

- A. President's report on Closed Session Board actions.
- B. Recognize employees (a) **Cindy Diez**, CC&R Compliance Officer, for five years of service and (b) **Matt Hixon**, Recreation Leader, for initiative and exemplary service to District.
- C. Recognize volunteers (a) **Shad Rasmussen** for the construction and installation of the Fairchild Park Sign as part of his Eagle Scout Project and (b) **Laura Stewart** for the purchase, installation and staking of 13 trees in the Community Park as part of a Girl Scout Gold Award Project.

Community Comment⁴

Review of Written Communications

- 1. Connie Calou, letter dated January 12, 2008: Appreciation for recognition of Mad Hatters organization's community service successes.
- 2. Heather Howell, letter dated January 16, 2008: Appreciation for sidewalk improvements at Weisberg Park.
- 3. Beth Lytton, letter dated February 11, 2008: Concern with rumors of changes to the Senior Center recreation program services.
- 4. EDH Seniors for Partnership with the CSD, letter dated February 27, 2008: Support for EDHCSD services in the El Dorado County Senior Center.

Community Services District Calendar

- 5. March-April 2008 Calendar of District Events and Activities. (S. Kukkola)

Consent Calendar⁵

Receive & file :

- 6. February 2008 Parks Department Report
- 7. February 2008 "The Rec-Check" Recreation Department Report
- 8. February 2008 Recreation Participation Report.
- 9. February 2008 Communications Report Update.
- 10. 2007 Fourth Quarter Solid Waste Diversion Report.

Approve:

⁴ **Community Comments:** At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board, provided that NO action may be taken on items not on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of 20 minutes.

⁵ **Consent Calendar:** All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item. Members of the audience who wish to address any item on the Consent Calendar should do so before Board action is taken.

11. Approve the minutes of January 2, 10, 15 and February 13, 2008 meetings. *(S. Kukkola)*
12. Approve Cash Disbursements through February 29, 2008. *(R. Graham)*
13. Approve January 2008 Finance Report. *(R. Graham)*
14. Approve contribution of \$1,000 to the El Dorado Hills Community Vision, Inc. Deputy Jeff Mitchell Field Fund from CSD Fund Account No. 17. *(R. Graham)*
15. Administration & Finance Committee (Brilliant/Vandegrift) recommending approval of draft Policy No. 3202 – Bad Debt Write-Off Criteria and Procedures. *(R. Graham)*
16. Approve upcoming board member meetings and/or reports of recent board committees including 2008 schedule of meetings and training programs. *(W. Lowery)*
17. Approve Resolution No. 2008-03 Proclaiming Earth Day in El Dorado Hills. *(D. Hillyer)*
18. Accept four Grant of Easements for Public Multi-Use Trails in the Promontory Specific Plan Area and authorize General Manager to sign Certificate(s) of Acceptance. *(Continued from February 13, 2008, Agenda Item No. 25; D. Hillyer)*
19. Parks & Planning Committee (Rogozinski/Trapani) recommending amendment to the Promontory Park, Phase I contract with Hemmington Landscape Inc. to reduce the Warranty Maintenance Bond amount. *(K. Oakley)*
20. Administration and Finance Committee (Vandegrift/Brilliant) recommending amending Policy No. 5030.10 Board Meeting Conduct to be consistent with Policy No. 5070.11 Rules of Order for Board and Committee Meetings. *(S. Kukkola)*
21. C&R Citizen Advisory Committee and the Board’s CC&R Committee (Vandegrift/Masters) recommending board approve third and final notice for non compliance: *(S. Kukkola)*
 - a) **Owner:** Harvey Clark
Address: 901 Shasta Circle
Village: Park Village Unit 2
Violation: Failure to store inoperable vehicles per CC&Rs
 - b) **Owner:** John Rice
Address: 3042 Richardson Circle
Village: Governors Village, Unit 3
Violation: Failure to store boat per CC&Rs

General Business

- 22. Approve Resolution No. 2008.04 Approving the Preliminary Engineer’s Report Declaring Its Intention to Levy FY 2008-2009 Assessment in North Peninsula Parks Landscape and Lighting Assessment District #36 and Notice of Public Hearings , in Accordance with the California Streets and Highways Code §22624. (D. Hillyer)
- 23. Approve agreement with SCI, Inc. for engineering analysis to create a district-wide landscaping and lighting assessment district for park maintenance and operation funding. (D. Hillyer)
- 24. Review items pulled from Consent Calendar for action. (President Vandegrift)

General Manager Reports (W. Lowery)

Board of Directors Comments & Future Agenda Items

Adjournment

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916/933-6624 or mail@edhcsd.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.