



May 21, 1962

Wm. F. Vandegrift, President

Larry Brilliant, Director  
Tony Rogozinski, Vice President

Justin Masters, Director  
David Trapani, Director

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## Board of Directors Regular Meeting

Wednesday, February 13, 2008  
6:00 pm & 7:00 pm

1021 Harvard Way  
El Dorado Hills, CA 95762  
916/933-6624 or [www.edhcsd.org](http://www.edhcsd.org)

### Agenda<sup>1</sup>

#### 6:00 pm Closed Session<sup>2</sup>

- A. Closed session under California Government Code §54957.6(a), conference with labor negotiator regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of its employees represented by the El Dorado Hills Community Services District Employees Association Local No. 1 and/or all unrepresented employees.
- B. Closed session under California Government Code §54956.9(b), Conference with legal counsel regarding anticipated litigation. Two cases.
- C. Closed session under California Government Code §54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in Serrano Village J.
- D. Closed session under California Government Code §54957, regarding the appointment, employment, evaluation of performance or dismissal of an employee: General Manager.

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<sup>1</sup> **Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak and return to the Board Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

<sup>2</sup> **Closed Sessions** may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the board prior to closing the meeting.

**7:00 pm Call to Order**

- **Pledge of Allegiance**
- **Roll Call**
- **Adoption of Agenda<sup>3</sup>**

**Presentations & Announcements**

- A. President's report on Closed Session Board actions.
- B. Presentation of 2007 Community Service Award: El Dorado Hills CSD CC&R Citizen Advisory Committee (adult group category) and Rob Vomund (adult individual category).  
(S. Kukkola)

**Community Comment<sup>4</sup>**

**Review of Written Communications**

- 1. None.

**Community Services District Calendar**

- 2. February-March 2008 Calendar of District Events and Activities. (S. Kukkola)

**Consent Calendar<sup>5</sup>**

**Receive & file :**

- 3. January 2008 Parks Department Report
- 4. December 2007/January 2008 Recreation Participation Report.
- 5. January 2008 Communications Report Update.
- 6. FY 2007 Annual Report of Reimbursements to El Dorado Hills Community Service Board Members and Staff. (S. Kukkola)

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<sup>3</sup>**Adoption of Agenda:** *This agenda may be amended up to 72 hours (7:00 p.m. Monday) prior to the meeting being held. An AGENDA in FINAL FORM is located in the kiosk in front of the District Office as well as each of the El Dorado Hills Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.edhcsd.org](http://www.edhcsd.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. For anyone having difficulty hearing, listening assistance headphones are available from the Board clerk.*

<sup>4</sup>**Community Comments:** *At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board, provided that NO action may be taken on items not on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of 20 minutes.*

<sup>5</sup>**Consent Calendar:** *All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item. Members of the audience who wish to address any item on the Consent Calendar should do so before Board action is taken.*

7. General Manager message to Board of March 2008 termination notice deadline. (*W. Lowery*)

**Approve:**

8. Approve the minutes of January 2, 10, & 15, 2008 meetings. (*S. Kukkola*)
9. Approve Cash Disbursements through January 31, 2008. (*R. Graham*)
10. Approve December 2008 Finance Report. (*R. Graham*)
11. December 31, 2007 Treasury Report. (*R. Graham*)
12. Administration & Finance Committee (Brilliant/Vandegrift) recommending that the Board adopt GASB 45 (Governmental Accounting Standards Board) for the FY 2008-09 General Fund Budget and use budget process to identify general funds to contribute the full Annual Required Contribution (ARC) to the CalPERS (California Public Employee Retirement System) Trust Fund each year. (*Continued January 10, 2008, Agenda Item No. 11; R. Graham*)
13. Administration & Finance Committee (Brilliant/Vandegrift) recommending that the Board approve new Policy No. 3160 – General Manager’s Cumulative Expenditure Approval Limit for Invoices and Contracts; Approve modifications to existing Policy No. 3100.40 – Purchasing/Expense Authorization. (*Continued January 10, 2008, Agenda Item No. 9; R. Graham*)
14. Administration & Finance Committee (Brilliant/Vandegrift) recommending approval of mid-year amendments to the Fiscal Year 2007-08 Budget. (*S. Kukkola*)
15. Approve contract extension with the Next Step to continue District Media Communications and Community Outreach Services. (*S. Kukkola*)
16. Approve Resolution 2008-02 approving the FY 2008-09 Contract with SCI Consulting Group in the Amount of \$21,745 and up to \$850 for Customary Out-of-Pocket Expenses to Prepare the Annual Engineer’s Report for the Landscaping and Lighting Districts #1 through #34 and CC&R Assessments. (*S. Kukkola*)
17. Ratify Personnel (§2000) and Board Policies (§4000 & §5000) required to receive Special District Risk Management Authority Credit Incentive Points (premium reduction). (*S. Kukkola*)
18. Direct staff to secure proposal for an electronic marquee at the El Dorado Hills Community Park, northeast corner of El Dorado Hills Blvd. and Harvard Way. (*S. Kukkola*)
19. Administration & Finance Committee (Brilliant/Vandegrift) recommending amendment to Policy No. 4090 - Board Training & Conferences. (*S. Kukkola*)
20. CC&R Citizen Advisory Committee and the Board’s CC&R Committee (Vandegrift/Masters) recommending board approve third and final notice for non compliance: (*S. Kukkola*)

**Owner:** Gwen Wilten  
**Address:** 1634 Wyndham Way  
**Village:** Stonegate Village, Lot 376, APN: 125-421-161  
**Violation:** Failure to properly maintain residence and front yard

- 21. Approve salary and wage adjustment for Director of Finance effective March 1, 2008 based on recommendations of the CPS Human Resource Services, Inc. 2007 Compensation Study. (*W. Lowery*)
- 22. Approve upcoming board member meetings and/or reports of recent board committees including 2008 schedule of meetings and training programs. (*W. Lowery*)
- 23. Approve notice of completion of Community Activities Building (CAB) restroom renovation project in Community Park. (*K. Oakley*)

**General Business**

- 24. Approve Master Plan for Lake Forest Park and increase park planning budget. (*D. Hillyer*)
- 25. Board of Directors to accept grant of easement for Public Trails in the Promontory Specific Plan Area (APN # 124-380-038, APN# 124-070-59, APN# 124-070-37 and APN# 124-390-02) and authorize General Manager to sign certificate(s) of acceptance. (*D. Hillyer*)
- 26. The Administration and Finance Committee (Vandegrift/Brilliant) recommending the Board and General Manager review Policy 3150 Authorization to Procure, Authorize and Execute Changes to Awarded Construction Contracts. (*W. Lowery*)
- 27. Review and comment on high level goals for FY 2008-09 Strategic Plan. (*W. Lowery*)
- 28. Review items pulled from Consent Calendar for action. (*President Vandegrift*)

**General Manager Reports** (*W. Lowery*)

**Board of Directors Comments & Future Agenda Items**

**Adjournment**

**ADA COMPLIANCE STATEMENT**

*In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916/933-6624 or [mail@edhcsd.org](mailto:mail@edhcsd.org). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.*