

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

September 13, 2007

MINUTES

CLOSED SESSION

The Board went into closed session at approximately 6:12 pm.

President Brilliant asked if there were public comments on closed session items.

Public Comment was given by Dave Luckscheider on behalf of the Local 1 employee association. Thirteen employees were present. He stated the employees are becoming concerned, antsy, impatient, but mostly concerned because the deadline with regard to negotiations is approaching and the concerns need to be met. There is uncertainty as to whether dollars have been set aside and budgeted for to provide benefits and raises for the employees. The best interest of the employees is in question.

He stated the Board and the employees are on the same team as coaches and players, working hard. They want the CSD to be a winning team. He asked that the Board members keep the employees in mind when going through the negotiations.

Brilliant closed the public session and entered closed session.

- A. Closed session under California Government Code §54957.6(a), conference with labor negotiator regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of its employees represented by the El Dorado Hills Community Services District Employees Association Local No. 1 and/or all unrepresented employees.**

CALL TO ORDER

President Larry Brilliant brought the regular meeting to order on Thursday, September 13, 2007 at 7:09 p.m. Directors Justin Masters, David Trapani, Tony Rogozinski and Bill Vandegrift and were in attendance. Also present were Executive Assistant Charlene Ambrose, Assistant General Manager Sandi Kukkola, General Manager Wayne Lowery, Parks Administrator Darrell Soss and Finance Director Gerry Tryhane. Also present were approximately 14 staff members. Approximately 7 members of the public were in attendance.

ADOPTION OF AGENDA

- Motion No. 1. Director Trapani moved and Director Rogozinski seconded the motion to approve the agenda. Motion carried 5-0-0.**

PRESENTATIONS & ANNOUNCEMENTS

- B. President report on Closed Session Board actions of September 5 & 13, 2007.**

President Brilliant reported that no action was taken and no direction to staff was given.

F. Receive \$30,000 contribution from the Rotary Club of El Dorado Hills towards construction costs of the El Dorado Hills Teen Center.

Current President of El Dorado Hills Rotary Club, Gerry Tryhane, stated that the former past presidents are here this evening to present a check for \$30,000 towards the constructions costs of the El Dorado Hills Teen Center. They are Chris Henderson, Cathy Statham, Barb Brown and John Knight.

C. Recognition of Employee Whitney Kahn as Interim Recreation Director from May–August 2007.

General Manager Lowery presented recreation supervisor Whitney Kahn with a framed certificate of Outstanding Performance for service and contributions to the District while serving as Interim Director of Recreation while still performing usual supervisory position in the KydZone program during peak summer season.

D. Recognition of Sun Hills Community Church volunteers for completion of park improvement projects.

Dave Luckscheider, Parks Supervisor, presented John Knight of Sun Hills Community Church with a framed certificate of appreciation in recognition of valuable contributions of volunteer projects in El Dorado Hills Community Park. John stated that the three weekends of donated time to complete these projects were lead by the efforts of Reggie Adams and his wife. Their motto is “Don’t go to Church, Be the Church”.

Director Rogozinski applauded the efforts of volunteerism and stated this does not go unnoticed by the community.

E. Jan North Wilcox, The Next Step, presentation of District community outreach efforts.

Sandi Kukkola introduced Jan Wilcox, the principal of The Next Step. Initially Ms. Wilcox was contracted to increase community awareness for the Park Impact Fee increase last spring. She is working on a marking plan to provide the District with a positive image.

Wilcox gave a slide presentation on The Next Step and on the projects that have been completed for the District to date. She also passed around a notebook full of articles she was responsible for writing to increase community awareness.

Director Rogozinski commented that the staff profiles in the Village Life have been a great thing and they are increasing community awareness of the many services provided at the District.

COMMUNITY COMMENT

None.

REVIEW OF WRITTEN COMMUNICATION

None.

COMMUNITY SERVICES DISTRICT CALENDAR

2. September - October 2007 Calendar of District Events and Activities.

General Manager Lowery reviewed highlights on the two months represented on the calendar.

President Brilliant gave a comment that would normally have been a director comment at the close of the meeting but wanted to state he recently viewed the website You Tube and wanted to thank the staff and board members for having great Board Meetings at the CSD as compared with meetings held among other Boards and in Council Meetings and encouraged the directors to give it a viewing.

CONSENT CALENDAR

Director Masters requested that items 9 and 11 be pulled for General Business. Lowery stated minor corrections were requested to be made to the minutes of the August 9, 2007 Regular Board Meeting and have been corrected.

Motion No. 2. Director Masters moved and Director Rogozinski seconded the motion to approve the remaining consent calendar items as follows:

3) FY 2007-08 August Parks Department Operations Report; 4) 2007 Saturday in the Park Report; 5) August 2007 Recreation Department Participation Report; 6) Minutes of August 2, 9, 15, & 23, 2007 meetings; 7) Cash Disbursements through August 31, 2007; 8) July 31, 2007 Finance Report; 10) Purchase of cab-forward dump truck for Parks Department; 12) CC&R Citizen Advisory Committee recommending board approve third and final notice for non compliance to Iris and Edward Capriola, 1466 Sutter Creek, Oak Tree Village, for failure to store inoperable vehicles and not maintaining the front yard landscaping according to the constraints of the CC&Rs for Oak Tree Village Unit 2, and to Edwin and Basilio Solis, 542 Finders Way, Crescent Ridge Village, for failure to maintain front yard landscaping and remove the trash cans from the driveway and store them according to the constraints of the CC&Rs for Crescent Ridge.

Motion carried 5-0-0 to approve the Consent Calendar items remaining.

GENERAL BUSINESS

13. Board's CC&R Committee (Masters/Vandegrift) recommending appointment of members to the Design Review Committee effective October 2, 2007.

Kukkola stated that a lot of time and effort has gone into the recommendations by the joint committees. She reviewed the recommendations and answered questions of the Board members.

Director Masters shared his concern there is too much tightening up and he would like the board to reconsider Dorothy Nesbitt as an alternate.

Lowery advised that the position on appointments has been that existing seats continue until appointments are officially agreed upon.

Director Vandegrift urged that Masters request be taken back to the committee.

Masters also asked for legal input as to Don Scamba both as inspector and as an alternate of the Design Review Committee as a possible conflict of interest.

President Brilliant asked that staff follow up with review of the policy, for recruitment and conflict of interest. He also suggested exploration of stipends or expense reimbursement. Before a motion is made, Kukkola reminded the directors that approving this item takes Ms. Nesbitt off the Design Review Committee.

Community comment was given by L. G. Lloyd, Park Village.

Motion No. 3. Director Masters moved and Director Vandegrift seconded the motion to approve recommendation by Board's CC&R Committee (Masters/Vandegrift) to recommend appointment of members to the Design Review Committee effective October 2, 2007. Motion was carried 5-0-0.

- 14. Parks & Planning Committee (Rogozinski/Vandegrift) recommending**
- a. Approval of Policy No. 3335 to use advances from General Fund to back multi-year pledges to finance capital improvement projects.**
 - b. Approval of use of General Fund financing to back multi-year pledges to Deputy Jeff Mitchell Park project.**

Lowery provided an overview of the two items brought before the Board in this agenda item. He stated this was arrived at through the funding efforts for the Deputy Jeffrey Mitchell field park project.

Director of Finance Gerry Tryhane reviewed the advantages and disadvantages of this policy.

Director Masters asked whether this item needed two votes or one; Tryhane relayed they were two separate items needing approval.

President Brilliant relayed his concerns on the interpretation and would like legal input and review by the Administration & Finance Committee before taking action by the Board.

Director Masters mentioned no other conditions will hold up the pledge language and did not want to put the general fund budget at risk.

Director Rogozinski gave an overview of the Parks and Planning Committee's request to the board.

Director Trapani suggested the District take a wait and see approach and not take any action unless necessary.

President Brilliant advised that this item will be sent back to the Administration & Finance Committee for review. No board action was taken.

15. Administration & Finance Committee (Brilliant/Masters) to Amend Policy No. 3272 to increase voting requirements to approve funding of unencumbered or unreserved General Funds from a simple majority to 4/5's.

Tryhane gave an overview of the item and stated the Administration & Finance Committee requested this policy amendment and it has been reviewed by Legal Counsel who had no issues.

President Brilliant clarified the background and first reason for re-occurring costs, i.e. Salaries and Benefits, not taken from reserves. The second reason for amending the policy would be to increase voting requirements to approve funding of unencumbered or unreserved General Funds from a simple majority to 4/5's.

Masters spoke of the relativity of future boards.

Rogozinski stated the board members are aware of the fiscal responsibility when taking oath of office and he does not support a 4/5's vote nor does he support the change of policy.

Vandegrift stated that a simple majority has been working for 45 years and why change now.

President Brilliant suggested striking the 4/5's vote in the last sentence but to leave the remaining intact on the policy.

Lowery agrees with the Committee recommendation of the policy. An amendment should still require board approval, not 4/5's.

Rogozinski requested that in the future the staff highlight suggested changes to any policies for ease in decision making by the board members.

Public Comment was given by Dave Luckscheider on behalf of the Local 1 employee association. Fourteen employees were present. Luckscheider stated appreciation for the 4/5's vote being pulled and also appreciates a financially responsible approach to doing business at the District. He asked how viable a decision not to include employee raises in the budget is. He said that the policy seems for the most part to already be in place; he asked for a re-review of the statement made on re-occurring costs such as wages and benefits. Shown is what appears to be a lack of fiduciary responsibility not to put in the budget the negotiations of Local 1.

Motion No. 4. Director Masters moved and Director Trapani seconded the motion to approve recommendation by Administration & Finance Committee (Brilliant/Masters) to Amend Policy No. 3272, but to STRIKE the increase in voting requirements to approve funding of unencumbered or unreserved General Funds from a simple majority to 4/5's. Motion carried 5-0-0.

Director Rogozinski said the voices have been heard by the board. President Brilliant said the appropriate funding for salaries and benefits is there.

16. Review draft balanced scorecard for managing District's 2007-2008 strategic plan.

GM Lowery showed a slide presentation FY 2007-08 Strategic Plan with a Balanced Scorecard, and handed out an initiative mapping grid on the District objectives versus initiatives.

No action was taken by the board.

17. Approve Resolution No. 2007-25 of the Governing Body of the El Dorado Hills Community Services District for the election of Directors to the Special District Risk Management Authority Board of Directors.

No action was taken by the board.

18. Cast ballot for election to the California Special District Association (CSDA) Board of Directors.

No action was taken by the board.

19. Notify California Special District Association (CSDA) of EDHCSD Board members interested in serving on CSDA volunteer committees.

No action was taken by the board.

20. President appointment of board committee chairpersons.

President Brilliant stated that the intent of appointing chairpersons to each regular board committee would be for him to have a go to person when making inquiries or requesting updates on committee actions or requests to the board.

Appointments were made by President Brilliant and agreed upon as follows:

<i>Standing Committee</i>	<i>Directors</i>	<i>Chairperson</i>
Administration & Finance	Brilliant/Masters	Brilliant
CC&R Board Committee	Masters/Vandegrift	Masters
Parks & Planning	Rogozinski/Trapani	Trapani
Recreation	Rogozinski/Vandegrift	Vandegrift

For the Ad Hoc Committees, it was agreed it is not necessary to appoint chairpersons.

21. Review Items pulled from Consent Calendar for action.

9) Upcoming board member meetings and/or reports of recent board committees.

Motion No. 5. Director Masters moved and Director Vandegrift seconded the motion to approve upcoming board member meetings and/or reports of recent board committees. Motion carried 5-0-0.

11) Contract with Jan Wilcox (dba The Next Step) to continue providing the district with marketing, media communications and community outreach services.

Director Masters pulled this item to comment on the recent experience with the Bristol and Associates contract. Due to past negative experiences, and nothing aimed personally at Ms. Wilcox the additional per hour charges were questioned. Director Trapani stated Ms. Wilcox is doing a great job.

Kukkola clarified that any hours exceeding the contract will be billed at \$100.00 per hour and must be approved by the Board in advance. The contract expires 2/29/08 at \$4,000 per month. Any continuation of services will be brought back to the board at the January regular board meeting.

Director Rogozinski emphasized to Ms. Wilcox that he would like to figure out a way to fill the room for the October 4, 2007 Town Hall meeting with the District and the El Dorado County Board of Supervisors.

Motion No. 6. Director Masters moved and Director Trapani seconded the motion to approve Contract with Jan Wilcox (dba The Next Step) to continue providing the district with marketing, media communications and community outreach services. Any hours beside those in the contract must be approved by the board in advance. Motion carried 5-0-0.

GENERAL MANAGER REPORTS


Town Hall meeting scheduled with the District and the El Dorado County Board of Supervisors Thursday, October 4, 2007 will be posted in the same manner as a Board Meeting.

BOARD OF DIRECTORS COMMENTS AND FUTURE AGENDA ITEMS

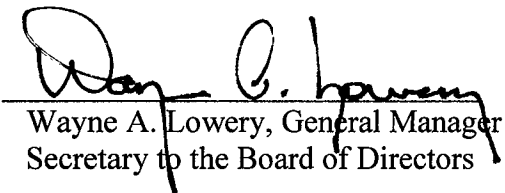
None.

ADJOURNMENT

President Brilliant adjourned the meeting at approximately 10:00 pm.

APPROVED: 
Laurence S. Brilliant, President
EDHCSD Board of Directors

DATE: 10/11/07

ATTEST: 
Wayne A. Lowery, General Manager
Secretary to the Board of Directors

DATE: 10-11-07

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

September 17, 2007

MINUTES

CALL TO ORDER

President Larry Brilliant brought the special meeting to order on Monday, September 17, 2007, at 7:00 p.m. Directors Justin Masters, Tony Rogozinski, David Trapani and Bill Vandegrift were in attendance. Also present were General Manager Wayne Lowery, Assistant General Manager Sandi Kukkola and Finance Director Gerry Tryhane. Legal Counsel Bob Thurbon and two representatives from CPS Human Resource Services were also present. Four employees were in the audience.

Closed Session

1. **Closed session under California Government Code §54957.6(a), conference with labor negotiator regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of its employees represented by the El Dorado Hills Community Services District Employees Association Local No. 1 and/or all unrepresented employees.**
2. **Closed session under California Government Code §54957, regarding the appointment, employment, evaluation of performance, or dismissal of an employee. Position: General Manager.**

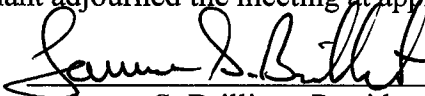
President Brilliant announced that the board was about to enter closed session under the California Government Code §54957.6(a). He asked if there were public comments on closed session items.

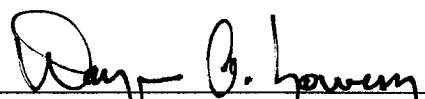
Union representatives spoke on behalf of the Employees Association and expressed concern about some issues in the compensation study. Brilliant closed the public session and entered closed session.

Brilliant re-opened the meeting to the public. He reported that only general direction to staff and the legal counsel was given.

Adjournment

President Brilliant adjourned the meeting at approximately 10:30 p.m.

APPROVED:  DATE: 10/11/07
Laurence S. Brilliant, President
EDHCSD Board of Directors

ATTEST:  DATE: 10-11-07
Wayne A. Lowery, General Manager
Secretary to the Board of Directors