

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

August 9, 2007

MINUTES

CLOSED SESSION

The Board went into closed session at approximately 6:00 pm.

Director Masters asked if there were public comments on closed session items. Masters closed the public session and entered closed session.

- A. Closed session under California Government Code §54957.6(a), conference with labor negotiator regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of its employees represented by the El Dorado Hills Community Services District Employees Association Local No. 1 and/or all unrepresented employees.

- B. Closed session under California Government Code §54957, regarding the appointment, employment, evaluation of performance, or dismissal of an employee. Position: General Manager.

CALL TO ORDER

President Larry Brilliant brought the regular meeting to order on Thursday, August 9, 2007 at 7:03 p.m. Directors Justin Masters, David Trapani and Tony Rogozinski were in attendance. Bill Vandegrift was absent. Also present were Executive Assistant Charlene Ambrose, Planning Director Dianna Hillyer, Assistant General Manager Sandi Kukkola, General Manager Wayne Lowery, Parks Administrator Darrell Soss and Finance Director Gerry Tryhane. Legal Counsel Jackie McHaney was present. Also present were approximately 9 staff members. Approximately 18 members of the public were in attendance.

ADOPTION OF AGENDA

Motion No. 1. Director Trapani moved and Director Rogozinski seconded the motion to approve the agenda. Motion carried 4-0-1 (Vandegrift absent).

PRESENTATIONS & ANNOUNCEMENTS

1. President report on Closed Session Board actions.

President Brilliant reported that the Board provided general direction to the District's labor negotiator.

2. Recognition of Parks Supervisor Ed Lenger.

General Manager Lowery praised Ed Lenger for his approach and attitude towards his job. Park Administrator Darrell Soss presented Lenger with a framed certificate of Outstanding Performance for service and contributions to the District.

Ed Lenger stated he was flattered by the recognition and he thanked his staff who took leadership role and went the extra mile during fluctuating staffing levels during peak months at the District. He extended his thanks to Kent Oakley, Darrell Soss and the entire CSD staff.

3. Recognition of El Dorado Hills Eagle Scout leadership service projects.

- a. Jack Crawford for completion of a picnic area in the Community Park.**
- b. Angelo Ballungay for completion of a concrete stairway at the Community Park east field.**

Darrell Soss presented Jack Crawford with a framed certificate of appreciation in recognition of valuable contributions to the District. Jack completed a picnic area in the Community Park as his Eagle Scout Leadership Service Project. He worked with John Shannon to develop a project, complete the plans and implement the installation.

Jack thanked the CSD staff, and those who donated materials, namely Home Depot.

Darrell Soss presented Angelo Ballungay with a framed certificate of appreciation in recognition of valuable contributions to the District. Angelo approached the District with a plan to construct a stairway on the east field in the Community Park enabling users to safely descent the steep embankment adjacent to the field. He worked with Park Supervisor John Shannon. As part of this process Angelo prepared construction drawings and submitted them to the County for approval.

Angelo thanked John Shannon, Dan Gothier "Dan-O", Wayside Lumber, Precision Metal Works and his Boy Scout troop.

Director Tony Rogozinski stated that Jack Crawford had approached him several months ago in Youth Sports about the picnic area. His daughter plays soccer and they use the stairs every Tuesday night.

Director Justin Masters relayed that just 2% of Boy Scouts become Eagle Scouts.

Lowery said that it is very important that the scouts know just how much their projects benefit the community and said he was an eagle scout himself and that scouting led him to his current career path.

COMMUNITY COMMENT

1. L. G. Lloyd, Park Village, asked several questions about the closed session agenda items. Legal Counsel Jackie McHaney stated that comments cannot be made on closed session items.

REVIEW OF WRITTEN COMMUNICATION

4. Jill Cody, Oak Tree Village, letter dated July 25, 2007: Requesting landscape improvements to El Dorado Hills Boulevard medians north of Francisco Drive.

Received and filed.

COMMUNITY SERVICES DISTRICT CALENDAR

5. **August - September 2007 Calendar of District Events and Activities.**

General Manager Lowery reviewed highlights on the two months represented on the calendar. Two meeting dates have been adjusted, one meeting has been canceled. Saturday in The Park was very successful.

CONSENT CALENDAR

Motion No. 2. Director Trapani moved and Director Rogozinski seconded the motion to approve the consent calendar items as follows:

6) FY 2008 July Parks Department Operations Report; 7) Quarterly Recreation Attendance Report (4th Qtr.); 8) Second Quarter 2007 Solid Waste Diversion Report; 9) Minutes of July 12, 2007 meeting; 10) Cash Disbursements through July 31, 2007; 11) DRAFT June 30, 2007 Finance Report; 12) Resolution No. 2007-23 Setting Fiscal Year 2007 – 2008 Tax Rate for Debt Service on 2004 Refunding Bonds; 13) Upcoming board member meetings and/or reports of recent board committees; 14) Additional \$471.25 payment to National Golf Foundation Consulting, Inc. (NGF) for additional costs in preparing feasibility study; 15) Approve two year contract with ABM Security Services in the amount of \$143,016.00 for security patrol services in District parks; 16) Purchase of two ¾ ton Chevrolet pickup trucks from Coalinga Motors in the amount of \$41,296.17 under bids from the California Multiple Awards Schedule (CMAS) program; 17) Resolution No. 2007-24 declaring one 1989 Chevrolet Flatbed Utility Truck and one 1995 Ford F-150 Pick-up Truck as Surplus Property and further authorizing the sale of this surplus property by public bid; 18) CC&R Citizen Advisory Committee recommending board approve third and final notice for non compliance to Daniel T. and Daniel J. Morgan, 816 Mount Rainier Way, Park Village, for failure to store inoperable vehicles according to the constraints of the CC&Rs for Park Village Unit 7.

Motion carried 4-0-1 to approve the Consent Calendar items remaining. (Vandegrift absent)

GENERAL BUSINESS

19. Approve increasing Capital Improvement Plan budget for Valley View Sports Park (CIP #928) from \$50,000 to \$1,858,615. (Continued August 2, 2007, Agenda Item No. 2)

Planning Director Dianna Hillyer gave an overview to the request before the Board of Directors and stated the Board approved \$50,000 in Park Impact Fee funding for the design work that staff was doing for that park site when they adopted the mid-year CIP budget. The increase being requested now allows for the Park Impact Fee in Blackstone and the HLA Group moving forward with the preparation of construction documents as well as establishing a baseline budget for the Nexus Study. Lowery recommends moving forward with the request for increasing the budget for Valley View Sports Park.

Hillyer answered questions of the Board members. There was no community comment.

Motion No. 3. Director Rogozinski moved and Director Trapani seconded the motion to approve increasing Capital Improvement Plan budget for Valley View Sports Park (CIP #928) from \$50,000 to \$1,858,615. (Continued August 2, 2007, Agenda Item No. 2). Motion carried 4-0-1 (Vandegrift absent).

20. Award contract for preparation of construction documents at Valley View Sports Park to The HLA Group.

Hillyer relayed that Lennar Communities staff worked on the Request for Proposals with the CSD staff and will work with The HLA Group on the preparation of construction documents this fall to target opening date of Fall 2008.

Community Comment was provided by Gary Applegart.

Don Barnett of Lennar was available to answer any questions.

Director Masters asked that the board be kept informed of costs so if there is potential for cost overruns there would be no surprises.

Director Rogozinski stated he fully expects Lennar will keep their promises and that the project be on budget and on time.

Motion No. 4. Director Masters moved and Director Trapani seconded the motion to award contract for preparation of construction documents at Valley View Sports Park to the HLA Group. Motion carried 4-0-1 (Vandegrift absent).

21. Accept Open Space Dedication Agreement for El Dorado Hills Archery Range property, and authorize General Manager to sign Certificate of Acceptance.

Hillyer clarified that the 45 acre space will always remain open space. Bowman's Club, not the CSD, is responsible for maintenance, insurance and meeting safety standards on the space. She said that Andrea Brown and Jackie McHaney are available for any questions or clarification. Director Masters asked about the perpetual easement then McHaney gave a legal definition of easement. President Brilliant asked about maintenance standards. Lowery said the responsibilities were fire abatement and weed control which the Bowman's Club will maintain to District standards. President Brilliant asked about the existing structures on the archery range and Hillyer pointed out the itemized inventory list contained in the use agreement.

Community Comment was given by Fred St. Jean of Saint Andrews Village and by L. G. Lloyd of Park Village.

Motion No. 5. Director Masters moved and Director Trapani seconded the motion to accept Open Space Dedication Agreement for El Dorado Hills Archery Range property, and authorize General Manager to sign Certificate of Acceptance. Motion carried 4-0-1 (Vandegrift absent).

22. Board's Park and Planning Committee (Trapani/Rogozinski) recommends that Board of Directors approve Use Agreement for El Dorado Archery Range with El Dorado Hills Bowmen's Club, and authorize General Manager to execute.

Discussion was lead by D. Hillyer who is recommending the Board accept the recommendation by Parks and Planning Committee to continue to allow the Bowmen's Club to use the El Dorado Archery Range as they have since 1977. The Board would accept a Use Agreement which was prepared by District legal counsel, reviewed by the department heads, and would authorize the General Manager to execute it.

Motion No. 6. Director Trapani moved and Director Masters seconded the motion to accept the Board's Park and Planning Committee (Trapani/Rogozinski) recommendation to approve the Use Agreement for El Dorado Archery Range with El Dorado Hills Bowmen's Club, and authorize General Manager to execute. Motion carried 4-0-1 (Vandegrift absent).

23. Review draft capital improvement table to be used for public input on projects for the August 23, 2007 special meeting of the Board of Directors.

Hillyer gave an overview of the Capital Improvement Plan Time Table she prepared and stated she would like to glean as much public participation as possible. The document was discussed and a thorough review of the information was made and preparations for the meeting were discussed in detail. Members of the public are being encouraged to respond to the table and a survey prepared for compiling information prior to the workshop is being widely communicated.

24. Review Items pulled from Consent Calendar for action.

None.

GENERAL MANAGER REPORTS


1. Resolution recommended by Wayne Haug in February has not been finalized. Input was requested.

BOARD OF DIRECTORS COMMENTS AND FUTURE AGENDA ITEMS

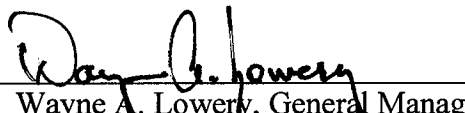
1. Director Rogozinski – Proposed that Board Committee meeting notes be posted to website after approved in Regular meetings just as the Board Meeting minutes are handled.
2. Director Rogozinski – Congratulated and thanked Dianna Hillyer on five years of service.
3. Director Masters – Asked consideration of spray ground hours modified at Bertelsen Park be longer than pool hours. Lowery will ask Oakley for input.
4. President Brilliant – Asked staff to explore a community calendar on website in addition to CSD calendar of meetings and events. A policy for use should be drafted.
5. President Brilliant – will be appointing Chairs for each Board Subcommittee.
6. President Brilliant – brought to the attention of staff the letters being sent to citizens from Waste Management.

ADJOURNMENT

President Brilliant adjourned the meeting at approximately 9:40 pm.

APPROVED: 
Laurence S. Brilliant, President
EDHCSD Board of Directors

DATE: 9/13/07

ATTEST: 
Wayne A. Lowery, General Manager
Secretary to the Board of Directors

DATE: 9.17.07