

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

September 14, 2006

MINUTES

CALL TO ORDER

President Justin Masters brought the regular meeting to order on Thursday, September 14, 2006, at 7:06 p.m. Directors Larry Brilliant, David Trapani and Constance Wyatt were present. Director Joe Chinn was absent. Also present were General Manager Wayne Lowery, Assistant General Manager Sandi Kukkola, Executive Assistant Charlene Ambrose, Director of Recreation Marni Francisco-Cady and Director of Planning Dianna Hillyer. General Counsel Bob Thurbon was present. Approximately 6 members of the public were present.

ADOPTION OF AGENDA

General Manager Lowery advised that Item 9 – Public Hearing to receive comments and approve negative declaration of the El Dorado Hills Community Services District Parks and Recreation Master Plan, will take place October 26, 2006 at 7:00 pm (rather than October 19). This will allow for adequate noticing requirements. Staff recommends pulling Items 12 and 13.

Motion No. 1. Director Brilliant moved and Director Trapani seconded the motion to adopt the agenda with requested changes. Motion was carried 4-0-1. (Chinn absent)

PRESENTATIONS & ANNOUNCEMENTS

1. Lowery announced that during this afternoon's Vision Coalition Meeting at the library Buzz Nunn collapsed and was hospitalized.
2. Lowery introduced the new Finance Manager, Gerry Tryhane, who will begin September 25, 2006.

REVIEW OF WRITTEN COMMUNICATIONS

None

COMMUNITY COMMENT

1. Moni Gilmore, Ridgeview Village, advised that the Senior Budget has new registration fees of \$25,000. She on behalf of the seniors, respectfully requests that the fee schedule be re-visited and agendized on the Regular Board of Directors Meeting to allow for an opportunity of public comment. President Masters requested the Board's Administrative & Finance Committee make recommendations to the Board of Directors.

2. L. G. Lloyd, Park Village, attended the Coffee Talk at the Senior Center 9/13/06. This was his first visit to the new senior center. 35 seniors were in attendance. The moderator requested seniors to attend District Board Meetings. The senior population stays home at night and or does not drive at night to attend the Board meetings to give public comment.

COMMUNITY SERVICES DISTRICT CALENDAR

3. September – October 2006 Calendar of District Events and Activities.

CONSENT CALENDAR

1. L. G. Lloyd, Park Village, asked that two items be pulled from the consent calendar, Items 4 and 6. On Item 4 he requested the minutes of 8/10/06 be revised on page 6 where he gave public comment regarding the noticing of the Waste Management Public Hearing. Mr. Lloyd restated the request was to get the notice in some other local paper such as Village Life and El Dorado Hills Telegraph as a news item besides the Legal Noticing requirements. Such news items would benefit the community. On Item 6. He stated the Special Administrative & Finance Committee Meeting of 9/11/06 was not on the Website Meeting calendar and that the meeting packet was redlined, garbled and not easy to read. Thirdly, Mr. Lloyd stated that in reading Resolution 2006-30 Supporting Measure K, the Buckeye Union School District Improvement Bond - as written the emphasis appeared to be on sports fields more so than the school improvements.

Lowery explained to the board that legal notices may only be published in newspapers of general circulation but staff did send news releases to the local papers. One of the two papers did carry the article.

CONSENT CALENDAR

Items 12 & 13 were pulled from the agenda prior to adoption. President Masters pulled item 9 as he has questions. Mr. Lloyd asked that items 4 & 6 be pulled.

Motion No. 2. Motion was made by President Masters to approve Consent Calendar items with items 4, (Minutes of August 10, 2006) 6 & 9 pulled, and items 12 and 13 moved to the next Regular Board Meeting agenda. Motion was seconded by Director Wyatt.

4) Approve the minutes of August 17, 22 & 24, 2006 meetings; 5) Ratify Cash Disbursements through August 31, 2006; 7) Approve board member meetings and/or reports of recent board committees; 8) Approval of Change Order No. 12 with Hemington Landscape Services in the amount of \$35,759 for the installation of 142,464 square feet of sod in lieu of hydro seed on the softball/baseball fields at Promontory Community Park; 10) Direct the Board's CC&R

Committee (Brilliant/Masters) to develop a formal process for recruiting and appointment of members to the CC&R Citizen Advisory Committee; 11) Receive customer satisfaction survey of CC&R Design Review Committee activity for December 2005 through June 2006; 14) Receive recreation report on the 2006 Saturday In The Park event; and 15) Approve Resolution No. 2006-29 Approving the Application for Grant Funds from the Recreational Trails Program.

Motion to approve Consent Calendar items with items 4, 6 & 9 pulled, and items 12 and 13 moved to the next Regular Board Meeting agenda was carried 4-0-1. (Chinn absent)

GENERAL BUSINESS

16. Review items pulled from Consent Calendar for action.

4) Minutes of 8/10/06

Motion No. 3. Director Brilliant moved and Director Trapani seconded the motion to approve the minutes of 8/10/06 with suggested amendment. Motion was carried 4-0-1. (Chinn absent)

6) Approve Resolution No. 2006-30 Supporting Measure K, the Buckeye Union School District Improvement Bond;

General Manager Lowery stated that the District must remain neutral and therefore emphasized the sports fields due to the joint use agreement between the CSD and the School District.

Motion No. 4. Director Trapani moved and Director Brilliant seconded the motion to approve Resolution No. 2006-30 Supporting Measure K, the Buckeye Union School District Improvement Bond. Motion was carried 4-0-1. (Chinn absent)

9) Schedule Public Hearing for 7:00 pm on October 26, 2006 to receive comments and approve negative declaration of the El Dorado Hills Community Services District Parks & Recreation Master Plan.

President Masters questioned the timing of approving the Master Plan to the timing of the Nexus Study. Hillyer stated the Master Plan approval is getting closer. She expects the final plan on September 27, 2006. The processes are separate yet parallel. Staff has already initiated steps for starting the Nexus Study with EPS.

Motion No. 5. President Masters moved and Director Trapani seconded the motion to Schedule Public Hearing for 7:00 pm on October 26, 2006 to receive comments and approve negative declaration of the El Dorado Hills Community Services District Parks & Recreation Master Plan.

Motion was carried 4-0-1. (Chinn absent)

17. Approve Valley View Elementary School Park Conceptual Plan, prepared and presented by Callander Associates, Inc.

Hillyer introduced Ben Woodside and Melissa Grubb of Callander Associates, Inc. who presented the conceptual plan collaboration between Valley View and the CSD. Approval of the plan is being sought. Questions by the board members regarding various shared/non-shared costs, various fees, grading, joint use, were entertained. Public comment was invited; there was none.

Motion No. 6. Director Wyatt moved and Director Brilliant seconded the motion to approve Valley View Elementary School Park Conceptual Plan, prepared and presented by Callander Associates, Inc. Director Trapani abstained due to potential conflict of interest. Motion carried 3-1-1. (Trapani abstained, Chinn absent)

18. Approve two-year Strategic Plan and staff training proposal with Bristol & Associates.

Lowery gave an overview of the Strategic Plan progress since the last Regular Board Meeting. He stated that he and Mr. Bristol met last Friday to get the documents into the board package but that at that juncture the proposal was not yet reviewed with staff. Staff met Monday of this week and the recommendation is that the Strategic Planning process continues over the next 5 months at \$5,000 per month and to bring back the training elements of the proposal at a later time.

Mr. Bristol reviewed his proposal in a presentation format and questions by the board members were entertained. Although the directors had no opposition to the proposal, clarification was requested regarding segregating strategic planning from staff training, consolidation of the timelines, accountability reporting by either quarter or month and if adequate funds have been budgeted to cover the \$104,000 proposal.

Lowery reminded the Board there were two parts to the proposal to be considered.

Motion No. 7. Director Trapani made a motion to approve the two-year Strategic Plan proposal for FY-2006-2008 proposal subject to at will retainer fees, and monthly reporting to Board of Directors and legal review of the proposal before signing by Wayne Lowery. Director Wyatt seconded the motion. Motion was carried 4-0-1. (Chinn absent)

Directors Brilliant and Trapani agreed to participate on the Ad Hoc Project Review Committee.

Motion No. 8. Director Trapani moved and Director Wyatt seconded the motion to authorize a General Fund budget adjustment from contingency to cover the costs of the Strategic Plan proposal submitted by Bristol. Motion was carried 4-0-1. (Chinn absent)

19. Elect representative to the California Special District Association Board of

Directors.

Motion No. 9. President Masters moved and Director Wyatt seconded the motion to vote for Larry Brilliant, El Dorado Hills Community Services District, to represent Region Two, Seat A for a term of office ending in 2009. Motion carried 4-0-1. (Chinn absent)

GENERAL MANAGER REPORTS

1. Buzz Nunn is out of intensive care. Sandi Kukkola spoke to him by phone during this meeting and he appeared to be recovering.
2. Stephen Harris Tennis Courts are near completion. Special tennis court paint was ordered two months ago and is still not available (Tennis Courts are very popular).
3. Teen Center/Skate Park is progressing well.
4. Promontory Community Park is making rapid progress with buildings going up.
5. Bertelsen memorial dedication is this Saturday at 10:00 am.

BOARD OF DIRECTORS COMMENTS & FUTURE AGENDA ITEMS

1. President Masters suggested that the St. Andrews Canterbury Circle meridian project would be a good volunteer project that he would be willing to direct. Lowery advised that Kent Oakley would have to be involved and that he is currently on vacation.
2. President Masters would like to see the original list of general manager goals and objectives prepared by the Board earlier this year.

CLOSED SESSION

The Board went into closed session at approximately 10:00 pm.

Director Wyatt departed approximately 10:00 pm.

President Masters asked if there were public comments on closed session items. He announced that there were three issues in closed session on the Regular Board Meeting agenda and the board would also have a Special Meeting immediately following to deal with another closed session item. No public comment. Masters closed the public session and entered closed session.

20. Closed session under California Government Code

- a. **§54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in Blackstone Subdivision, Valley View Specific Plan Area, El Dorado Hills owned by Lennar Communities. Discussion includes but is not limited to proposed park sites within tentative map TM 99-1359R. [Blackstone Agreement]**

- b. §54956.8, conference with real estate negotiator prior to the purchase, sale, exchange or lease of real property in Ridgeview Village on the southwest corner of Gillette and Ridgeview drives.**
- c. §54956.9, Conference with legal counsel regarding potential litigation. One case.**

President Masters re-opened the Regular Meeting and reported that general direction was given to staff and legal counsel on all three closed session issues.

ADJOURNMENT

President Masters adjourned the meeting at approximately 10:10 pm.

APPROVED: _____
Justin Masters, President
EDHCSD Board of Directors

DATE: _____

ATTEST: _____
Wayne A. Lowery, General Manager
Secretary to the Board of Directors

DATE: _____