

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

March 9, 2006

MINUTES

CALL TO ORDER

Vice President Larry Brilliant brought the regular meeting to order on Thursday, March 9, 2006, at 7:05 p.m. Director Joe Chinn, President Justin Masters, Director David Trapani and Director Constance Wyatt were present. Also present were General Manager Wayne Lowery, Assistant General Manager Sandi Kukkola and Executive Assistant Charlene Ambrose. Approximately 16 members of the public were present.

ADOPTION OF AGENDA

General Manager Lowery indicated Bill Kriz family members are not able to be present this evening and asked that the presentation of his award be postponed to the April 13, 2006 regular board meeting.

- Motion No. 1. Director Wyatt moved and Director Chinn seconded the motion to approve the agenda with the one amendment. Motion carried 4-0-1 (Masters absent).**

PRESENTATIONS & ANNOUNCEMENTS

- 1. Presentation of 2005 Community Service Awards:
 - a. Bob Pederson**
 - b. Bill Kriz****

Vice President Brilliant and General Manager Lowery presented Bob Pederson with a 2005 Community Service Award. Mr. Pederson was recognized for his teen program and recreational activities involvement that yielded a \$100,000 grant for substance abuse for teenagers. This grant is renewable for 4 years, which could amount to \$500,000 in grant money.

The Community Service Award recognition for the late Bill Kriz is postponed to the April 13, 2006 board meeting when family members can be present.

- 2. Recognition of Buzz Nunn Recipient of the California Park and Recreation Society District II Community Citizen Award for 2005.**

Charles "Buzz" Nunn was presented the California Park and Recreation Society District II Community Citizen Award for 2005 last Friday evening, March 3, 2006. Vice President Brilliant and General Manager Lowery presented on behalf of the District the award once again so that the Board could acknowledge Mr. Nunn's involvement and leadership with Community

Vision Coalition since 1990 and his contributions to the District. He and his wife Raylene were recognized for contributing to the District Easter Egg Hunt and Christmas Tree Decorating and Lighting each year. Buzz relayed that without exception all CSD employees are courteous, responsive and reliable.

President Masters arrived approximately 7:15 p.m.

COMMUNITY COMMENT

President Masters gave the criteria for Community Comment and invited public comment. There was none.

REVIEW OF WRITTEN COMMUNICATIONS

3. Letter to District requesting consideration of a Dog Park in El Dorado Hills.

General Manager Lowery reviewed the request. He reported that Phase I of the Promontory Community Park Master Plan did not include a dog park. Subsequently the county reviewed the Promontory Settlement Agreement and would not allow one under the power lines in this park. At some point the District should address the issue of a dog park. President Masters asked if there were any other possible locations for consideration. He invited public comment. Buzz Nunn requested a dog park be included in future Master Plan discussions. President Masters relayed the Board will not act upon this request as it is not on the agenda for discussion and directed Lowery to ask the Boards Parks and Planning Committee or the Boards Administration and Finance Committee to review. Director Trapani on behalf of the Parks and Planning Committee offered to follow up with a meeting to review the issue. Public comment was invited, there was none.

4. Letter to Board of Directors from Norm Rowett, former Board member, requesting a Board include former directors in the group "B" user group to receive discount facility rentals.

President Masters directed General Manager Lowery to follow up. He also asked that the Board Committee Roster be provided to the Board members for reference.

COMMUNITY SERVICES DISTRICT CALENDAR

5. March – April 2006 Calendar of District Events and Activities.

Lowery reviewed key events in the coming six weeks. On-line registration was implemented Monday, March 6, 2006. On Saturday, March 11, 2006 the District Teen Center/Skate Park Ground Breaking Celebration and the Creekside Greens Park Dedication will be held. He encouraged as many Board members as possible to attend.

CONSENT CALENDAR

Items 6, 10 and 13 were pulled from the consent calendar.

- Motion No. 2.** Director Brilliant moved and Director Wyatt seconded the motion to approve Consent Calendar Items remaining:
7) Ratify Cash Disbursements through February 28, 2006; 8) Approve Finance Reports for December 31, 2005 and January 31, 2006; 9) Approve Treasury Report for December 31, 2005; 11) Approve proposal by Youngdahl Consulting Group, Inc. in the amount of \$20,198.00 for geotechnical testing services on the Promontory Community Park Project according to proposal dated January 30, 2006 and further authorize a 10% project contingency of \$2,020.00; and 12) Receive and file third quarter 2005 AB939 Diversion Report. Motion carried 5-0-0.

GENERAL BUSINESS

14. Review items pulled from Consent Calendar for action.

6) Approve Minutes of February 9, 2006;

A correction request to the minutes was as follows: "Item 18. Motion No. 5. Director Wyatt moved and Director Masters seconded the motion to reconsider the Board's January 12, 2006 deadlock position which denied the Muriel Crouse, 1055 St. Andrews Drive (Stonegate Village), appeal of CC&R Design Review Committee denial of application to install Gerard Shakes roofing material."

- Motion No. 3.** President Masters moved and Director Wyatt seconded the motion to approve the Minutes of February 9, 2006 as corrected. Motion carried 5-0-0.

10) Accept the Fiscal Year 2004-05 Audit, which includes the report from Michael Doody, CPA & Company, the District's independent auditor

President Masters expressed congratulations to the Finance Staff, Gene Albaugh, Sherry Shannon and Wanda Kelly, for the District receiving an unqualified audit for 2004-05 Comprehensive Annual Fiscal Report. General Manager Lowery also commended the finance staff and stated they are conscientious and skilled employees. He also noted that Albaugh said only 5% of agencies in California received unqualified audits. Lowery handed out a replacement to page 6.

- Motion No. 4.** President Masters moved and Director Brilliant seconded the motion to accept the 2004-2005 Comprehensive Annual Fiscal Report, which includes the report from Michael Doody, CPA & Company, the District's independent Auditor. Motion carried 5-0-0.

13) Approve Certificate of Acceptance for a Landscape Agreement and Grant of Easement from Serrano for Villages G & J.

President Masters expressed concern for approving the request from Serrano. Director Trapani asked whether there was an underlying, more formal agreement that would serve as the basis for this agreement. He asked for more background information. Public comment was invited, there was none.

This item will be continued at the April 13, 2006 Board meeting.

Motion No. 5. Director Masters moved and Director Trapani seconded the motion to continue the approval of Certificate of Acceptance for a Landscape Agreement and Grant of Easement from Serrano for Villages G & J on the April 13, 2006 agenda. Motion carried 5-0-0.

15. Public Hearing: Hold Public Hearing and adopt Resolution No. 2006-09 accepting the final engineer's report, establishing the Blackstone Landscape and Lighting Assessment District #28 and directing auditor of El Dorado County to levy and collect assessments for Fiscal Year 2006-2007. (Continued February 9, 2006, Agenda Item No. 19)

Staff recommended this item be continued to the April 13, 2006 Regular Board Meeting.

General Manager Lowery provided updated information on Consumer Price Index (CPI) and a handout from Shilts Consultants Inc. (SCI). He stated that the agreement needs to be re-signed by SCI before the Board can take action.

Director Trapani asked for clarification and asked whether the CPI can be a range rather than a specific percentage.

President Masters continued the public hearing from February 9, 2006. There were no comments from the public.

Motion No. 6. Director Brilliant moved and Director Trapani seconded the motion to continue Public Hearing: Hold Public Hearing and adoption of Resolution No. 2006-09 accepting the final engineer's report, establishing the Blackstone Landscape and Lighting Assessment District #28 and directing auditor of El Dorado County to levy and collect assessments for Fiscal Year 2006-2007 on the April 13, 2006 agenda. Motion carried 5-0-0.

BOARD TRAINING AND COMMITTEES

16. Training Opportunities:
a. LAFCo SB 1234 training

Lowery stated this is informational only. The Board members are already signed up with CSDA April 17, 2006 for the State required AB 1234 training but as an alternate, LAFCo is also going to offer the training. The president called for a motion to approve the training.

Motion No. 7. Director Brilliant moved and President Masters seconded the motion to approve all board members for LAFCo SB 1234 training. Motion carried 5-0-0.

17. Training Requests:

- a. Approve Board training and special meetings: Larry Brilliant to CSDA Governance training on March 17, 2006.**

President Masters called for a motion to approve the training.

Motion No. 8. President Masters moved and Director Chinn seconded the motion to approve all board members for CSDA Governance training on March 17, 2006. Motion carried 5-0-0.

18. Reports of Committees:

- a. Utilities Committee (Brilliant/Trapani); February 15, 2006**
- b. Parks & Planning (Masters/Trapani); February 22, 2006**
- c. CC&R Committee (Brilliant/Masters); February 21, 2006**
- d. Administration & Finance (Brilliant/Chinn); February 27, 2006**

Lowery provided an updated handout including the Utilities Committee report, stating the report from the Utilities Committee was not yet available at the writing of the March 3, 2006 staff report.

19. Approve Special Committee and/or Board Meetings

- a. CC&R Committee (Brilliant/Masters)
 - i. February 21, 2006**
 - ii. March 31, 2006 1:30 pm****
- b. Parks and Planning Committee (Masters/Trapani)
 - i. February 22, 2006****
- c. Recreation Committee Meeting (Chinn/Wyatt)
 - i. March 21, 2006 6:30 pm****
- d. Board Strategic Planning Workshop, March 31, 2006 9:00 am**

Lowery reminded the Board members that directors can only be reimbursed if they actually participated in qualified meetings and events, as adopted policy 4030.20 states. President Masters opened the discussion to Public Comment.

John Thompson, representing Bass Lake Action Committee, spoke of the approximate 100 CC&R violations that are now down to 50. He encouraged consideration of adding staff responsible for CC&R enforcement at the District, as it seems the one person half time appears overwhelmed and the paperwork is backed up. Public Comment was closed.

- Motion No. 8.** Director Chinn moved and Director Wyatt seconded the motion to approve Special Committee and/or Board Meetings:
- CC&R Committee (Brilliant/Masters)**
February 21, 2006, March 31, 2006 1:30 pm
 - Parks and Planning Committee (Masters/Trapani)**
February 22, 2006
 - Recreation Committee Meeting (Chinn/Wyatt)**
March 21, 2006 6:30 pm
 - Board Strategic Planning Workshop, March 31, 2006 9:00 am**
- Motion carried 5-0-0.**

GENERAL MANAGER REPORTS

None

BOARD OF DIRECTORS COMMENTS & FUTURE AGENDA ITEMS

None

CLOSED SESSION

The Board went into closed session at approximately 8:16 pm.

Director Chinn departed at approximately 8:16 pm

President Masters asked if there were public comments on closed session items. No public comment. Masters closed the public session and entered closed session.

20. Closed session under California Government Code §54956.9, conference with legal counsel regarding potential litigation in one case. Gibboney vs. EDHCSD.

21. Closed session under California Government Code §54957, regarding the appointment, employment, evaluation of performance, or dismissal of an employee. Position: General Manager.

President Masters re-opened the Regular Meeting and reported that staff and counsel were given general direction but no specific action was taken.

ADJOURNMENT

President Masters adjourned the meeting at approximately 8:30 pm.

APPROVED: _____
Justin Masters, President
EDHCSD Board of Directors

DATE: _____

ATTEST: _____
Wayne A. Lowery, General Manager
Secretary to the Board of Directors

DATE: _____