

**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

March 2, 2006

MINUTES

CALL TO ORDER

President Justin Masters brought the special meeting to order on Thursday, March 2, 2006, at 7:03 p.m. Directors Larry Brilliant, Joe Chinn and David Trapani were in attendance. Director Wyatt was absent. Also present were General Manager Wayne Lowery, Assistant General Manager Sandi Kukkola, Parks Director Kent Oakley, Accounting Specialist Sherry Shannon, and Interim Finance Director Gene Albaugh. Also present was General Counsel Bob Thurbon and approximately 19 members of the public.

Adoption of Agenda

Motion No. 1. Director Brilliant moved and Director Chinn seconded the motion to approve the agenda. Motion carried 3-0-2 (Trapani and Wyatt absent).

GENERAL BUSINESS

General Manager Lowery suggested the board go through the agenda starting at item 3.b. for presentation, starting in reverse order and moving forward.

Director Trapani arrived at approximately 7:05 p.m.

3. Approve low bids on the following construction projects:

- b. Accept low bid proposed by Hemington Landscape Services Inc. in the amount of \$6,323,969 for the Promontory Community Park Phase I project according to plans and specifications prepared by Stantec Consulting Group, dated December 7, 2005, contingent on securing Board approved alternate funding for project by March 31, 2006 (60 days) and authorize a 10% project contingency of \$632,397.**

General Manager Lowery reviewed the bid received by the District, which was \$2,316,366 over estimated cost by architect. The recommended action was to accept the low bid proposed by Hemington Landscape Services Inc. as written.

- a. Approve proposal from RT English Construction, Inc. in the amount of \$91,476 for Community Park Pavilion renovation project according to plans and specifications prepared by E. M. Kado Associates, AIA, Inc. dated December 14, 2005 and authorize a 10% project contingency of \$9,148.**

Lowery relayed that the Pavilion remodel includes the kitchen, wooden poles, exterior beams, painting, cabinets and floor. The recommended action was to approve the proposal from RT English Construction, Inc. in the amount of \$91,476 as written.

2. Review and approve the District Capital Improvement Project plan for Fiscal Year 2006-2007.

Lowery recommended the board not push any projects back, but look at financing for just over \$300k per year which is about the same as the District's fund balance projected at mid year budget. The Master Plan will provide recommendations.

The Parks and Planning Committee suggested eliminating some projects in the Master Plan, i.e. New York Creek Trail.

1. Fiscal Year 2005-06 midyear budget review and approval of recommended changes for balance of fiscal year.

Lowery stated the general fund in the mid year budget affects the capital improvement projects that have general fund funding. Staff is requesting \$908k. The fund balance of \$332,586 would be approximately what the debt service would be on a \$4M. loan.

Parks Director Kent Oakley explained the Pavilion renovation is included in the Browning study. President Masters called for a Motion to Approve Item 3 a.

Motion No. 2. Director Chinn moved and Director Trapani seconded the motion to approve proposal from RT English Construction, Inc. in the amount of \$91,476 for the Community Park Pavilion renovation project according to plans and specifications prepared by E. M. Kado Associates, AIA, Inc. dated December 14, 2005 and authorize a 10% project contingency of \$9,148. Motion carried 4-0-1 (Wyatt absent).

1. Fiscal Year 2005-06 midyear budget review and approval of recommended changes for balance of fiscal year.

General Manager Lowery recommended approval of the fiscal year 2005-06 midyear budget adjustment, and approving general fund mid-year amount of \$908,885.

President Masters called for a Motion to Approve Item 1.

Motion No. 3. Director Chinn moved and Director Brilliant seconded the motion to approve the mid year budget adjustment with the modification in general fund budget as shown in report No. 1. Motion carried 4-0-1 (Wyatt absent).

3. Approve low bids on the following construction projects:

b. Accept low bid proposed by Hemington Landscape Services Inc. in the amount of \$6,323,969 for the Promontory Community Park Phase I project according to

plans and specifications prepared by Stantec Consulting Group, dated December 7, 2005, contingent on securing Board approved alternate funding for project by March 31, 2006 (60 days) and authorize a 10% project contingency of \$632,397.

Lowery explained the timeline for finance is 45-60 days. President Masters expressed concern with financing. Director Trapani echos President Masters concerns and prefers not to borrow funds but to pare down the projects.

President Masters opened the meeting for public comment. Six members of the public provided their comments. President Masters closed public comments and opened the meeting for Board comments.

President Masters reviewed the points made by the public. He questioned why there was another pending invoice for Carlton Engineering. Parks Director Oakley responded that it was a standard with any project. There was discussion on increasing park impact fees and meeting with the county to expedite the fees earlier in the process.

President Masters indicated he is inclined to borrow adequately for phase II as well as phase I.

Motion No. 4. Director Chinn moved and Director Brilliant seconded the motion to accept the bid by Hemington Landscape Services Inc. in the amount of \$6,323,969 for the Promontory Community Park Phase I project according to plans and specifications prepared by Stantec Consulting Group, dated December 7, 2005, and authorize staff to secure alternative funding for project and authorize a 10% project contingency of \$632,397. Motion carried 3-1-1 Trapani No (Wyatt absent).

2. Review and approve the District Capital Improvement Project plan for Fiscal Year 2006-2007.

Lowery recommended the board take no action until the Master Plan is adopted and the capital financing plan is complete.

Adjournment

President Masters adjourned the meeting at approximately 9:45 p.m.

APPROVED: _____ DATE: _____
Justin Masters, President
EDHCSD Board of Directors

ATTEST: _____ DATE: _____
Wayne A. Lowery, General Manager
Secretary to the Board Of Directors